



BURITON PARISH COUNCIL

THESE MINUTES ARE DRAFT UNTIL APPROVED AND AGREED AT THE NEXT MEETING
**Minutes of a meeting of Buriton Parish Council held at Buriton Village Hall,
at 7:00pm on Monday 1st June 2026.**

Present: Cllr A Bray, Cllr H Myers, Cllr T Wheeler, HCC Cllr Podger and Mrs P Norris, Clerk.

In attendance: There were 4 members of the public in attendance.

1. Apologies for absence

Apologies were received from Cllr H Hill, Cllr D Lloyd and District Cllr Mocatta.

2. Declarations of Interest

There were no declarations of interest.

3. To approve minutes from BPC meetings held on 31st March 2026.

The draft minutes of the meeting held on 31st March 2026 were approved as a correct record and the Chair will sign a copy for the Council's Minutes Book. **Action: Cllr Wheeler.**

4. Matters arising from the minutes of the meeting held on 31st March 2026.

- Monks Walk driveway: Work is still going on but the heavy machinery is no longer being used. Once the works have been completed the Clerk will email to remind the owners of their agreement to repair the pond car park.
- Village Pond: The Management Plan is in place and further strimming has been carried out. Further planting will be carried out in the autumn. Cllrs agreed that the grant received from HCC Cllr Mocatta will be used for this. **Action: Clerk** to email Lisa Clements, EHDC.
- Pond Green and verges: these have been cut by Norse but lots of areas left and damage to newly planted trees. EHDC have been informed.
- Car Charging points – these are now up and running, this facility will be promoted via posters, social media, the website and the parish magazine. It was agreed that larger signs may be needed to stop people parking in the spaces.
- Gates on the Links and condition of the Hangers Way – the broken gate has been taken away and the steps have been repaired. The gate at the Petersfield Road end is still broken, it was agreed that this is reported as an obstruction. It was also agreed to approach Mrs Shone, the landowner to ask if she can help with the condition of path. **Action: Cllr Myers**
- Nursery Garden fencing – this will be done shortly together with repairs to the fencing around the playground. It was agreed to ask for volunteers to remove the membrane in the autumn.
- Greenway Development planting – still no replies to emails despite SDNPA being chased.
- Buriton Village Signs – these have now been completed and look brilliant. Cllr Lloyd will collect the spare paint so that the poles can be touched up in the future.
- Privacy Statement in website – ongoing, Cllr Lloyd having a meeting this month.
- Tree Warden – nobody has come forward yet but there was someone who attended the latest BEA meeting may be suitable. **Action: Cllr Myers** to get their details.
- Five Bells – no reply from the email sent to Hall & Woodhouse
- Skate Park – the parishioner who raised the matter was going to contact Cllr Lloyd to go and look at Liphooks'
- Noticeboard – The proposed community noticeboard by the tree stump is being made by the repair café. Cllr Lloyd now has a key to the Parish Council noticeboard and will advise ideas to tidy it up. **Action: Cllr Lloyd.**
- Playground bin – this has now been emptied.
- Logs on Pond Car Park – will be done once the holes have been filled in.



BURITON PARISH COUNCIL

5. Chair's Update

The Chair reported that any updates were covered in the annual meeting.

6. County and District Councillor's Reports

HCC Cllr David Podger was welcomed to the meeting having recently been elected as the Petersfield Butser Cllr. EHDC Cllr Mocatta gave his apologies.

7. Finance and Accounts

- a) **Summary of Reserves** – Cllrs noted the summary of reserves.
- b) **Approval of receipts and payments from 1st March 2026 to 31st March 2026 for the Parish Council** – Cllrs approved the following receipts: 0 totalling £0 in the current account and 1 totalling £293.03. Cllrs approved the following payments: 10 totalling £3,168.01 from the current account. Details of payments over £500 are attached to these minutes.
- c) **Approval of receipts and payments from 1st March 2026 to 31st March 2026 for the Village Hall** – Cllrs approved the following receipts: 16 totalling £1,624.25. Cllrs approved the following payments: 12 totalling £1,725.00. Details of payments over £500 are attached to these minutes.
- d) **Budget against Performance up to 31st March 2026** – Cllrs noted the budget.
- e) **Approval of the Annual Internal Audit Report** – Cllrs approved the Annual Internal Audit Report.
- f) **Approval of the Governance Statement** – Cllrs approved the Governance Statement
- g) **Approval of the Accounting Statement** – Cllrs approved the Accounting Statement
- h) **Agreement of the Exercise of Public Rights Dates** – Cllrs agreed the Exercise of Public Rights Dates between 4th June 2026 and 17th July 2026.
- i) **Conflict of Interest** – Cllrs did not disclose any conflicts of interest with BDO.
- j) **One Off Events** – Cllrs agreed that there had not been any one-off events for 2025-26.
- k) **Approve the Data Audit** – Cllrs agreed the Data Audit
- l) **Approve the Documentation Retention Scheme** – Cllrs agreed the Documentation Retention Scheme
- m) **Approve the IT Policy** – Cllrs agreed the IT Policy

8. Village Hall and Recreation Report

Cllr Lloyd provided information:

- There are no bad debtors.
- Smart Meter – this has now been installed and the village hall is making money from the excess power from the solar panels, the VH Manager predicted that revenue for May is approximately £400.
- Painting & decorating of the Village Hall – Cllr Lloyd and volunteers continue to decorate the village hall rooms: reception, disabled toilet, ladies' toilet and hallway have been done. So far there has been 31 hours of decorating. Still to do is the hallway ceiling, woodwork in reception, men's toilet, kitchen and staining of wooden doors.
- Main Hall – Cllr Lloyd has obtained quotes to professionally cleaned, decorate and install conduit to visible cables. Cllrs agreed to accept the quote for £1120 including labour and materials.
- Upper Hall and Staircase -Cllr Lloyd obtained quotes to professionally clean, fill and install 2 pieces of coving and decorate. Cllrs agreed to accept the quote for £1010 including labour and materials.
- A new advert has been produced to promote the village hall, this has been promoted on Facebook and used in the Parish Magazine in an attempt to increase the bookings.
- Charity Dog Show – this has been booked for Sunday 20th September, there will be a fenced off area of the recreation ground for parking. Cllr Lloyd will assist with this.



BURITON PARISH COUNCIL

- Village Hall Fundraiser – this is planned for Saturday 11th July and has been advertised on Facebook, Parish Magazine and Buriton Life but only 13 tickets have been booked, unless more are sold the event will have to be cancelled.
- Curtain Rail - this has been pulled hard and broken, Cllr Lloyd obtaining quotes.
- The prices to hire the hall increased from 1st May 2026, the first rise in many years.
- The fencing around the playground is to be repaired.

Open Forum

A parishioner raised the issue of a proposed bridleway diversion in Weston. A meeting was held with residents and the landowner. An official application has not yet been submitted. It is not clear which part of the Highway Act the diversion will come under. At the moment horse riders are deterred from using the bridleway due to gates. The plan is to divert the bridleway onto a footpath which legally cannot happen. Residents attending the meeting were not happy as this is an ancient right of way. The previous owner had tried to divert the bridleway which was refused. The residents agreed that if an application was made, they would object to it. Cllrs agreed that if an application is made it will be dealt with by the Rights of Way Committee.

A parishioner informed the meeting that he lived at Nursted and had noted the support that the parish council had given to Harting PC for the West Sussex highways proposal to introduce a 40mph limit at the border to Harting. The parishioner has written to Hampshire and West Sussex County Councils. The Chair gave a summary of the current situation. It was agreed that the Clerk to forward the emails sent and received with HCC. **Action: Clerk.** The parishioner is going to write asking if a speed limit can be introduced due to noise pollution which has been done for that reason on the A272.

9. Planning

A meeting of the Planning Committee will be held on the 18th June 2026 at 6pm to respond to the SDNPA Local Plan.

10. Work for Lengthsman & Highway Issues

It was noted that when reporting pot holes on the HCCC website it is updated with “work required” and the case then disappears off the website but no work is done. HCC Cllr Podger advised to keep reporting them.

The Lengthsman has recently carried out lots of work around the village, Cllrs agreed to ask for the grass around the two big trees at the top of the recreation ground and the apple tree to be trimmed. **Action: Clerk.**

11. Rights of Way

Already covered in the meeting.

12. Update on Trees, Pollinators, Biodiversity and Climate Change Initiatives

Pond and Pond Green – already covered.

Pond railings – it was agreed that these need to be painted and for Cllr Myers to approach Lisa Clements at EHDC. **Action: Cllr Myers**

Hedge on Recreation Ground – the BEA have requested that the hedge is only cut every 3 years instead of 2. Following a discussion Cllrs agreed to obtain the opinion of Iverde. **Action: Clerk.**

13. Correspondence

A list of all correspondence is attached to the minutes.

- Letter requesting a donation for E.coli testing in the River Rother – Cllrs agreed to consider this at the budget meeting for 2027/28



BURITON PARISH COUNCIL

- Tree branch down by Kiln Lane Substation – Cllr Wheeler dealt with this.

Date of next meeting: The next meeting of Buriton Parish Council is on 27th July 2026.

At the conclusion of business, the meeting ended 8.50pm.



BURITON PARISH COUNCIL

Payments over £500:

Parish Council

4.3.26	Idverde	Grounds Maintenance	£788.06
24.3.26	Idverde	Grounds Maintenance	£788.06
27.3.26	HMRC	PAYE & NI Q3	£667.32

Village Hall

11.3.26	Cleaning	Cleaning	£582.83
---------	----------	----------	---------

Correspondence

Date	Details	Sender
30.3.26	Bin in playground not been emptied	Resident
30.3.26	Response to issues with rats and ducklings at the pond	Lisa Clements. EHDC
30.3.26	Response to email sent about clean water in the National Park	Sion McGeever, SDNPA
30.3.26	Copy of an email to EHDC re missing hedge in Petersfield Road	Resident
31.3.26	Objection to the Five Bells becoming a dog hotel	Resident
14.4.26	Letter requesting funding for E.coli testing in the River Rother	Veronica Carter, Eco Rother Action
21.4.26	Thanking use for the £200 donation	Helen Drake, EH CAB
22.4.26	Response to letter sent re water quality	Michelle Giles, SDNPA
28.4.26	Thanking us for our donation	Tory Cover, Homestart Butser
29.4.26	Initial views requested - proposed minor realignment of Bridleway 041/32/2 at Deans Farm, Weston	Steve Lowden, Deans Farm
8.5.26	Acknowledgement of email sent re B2146 speed limit	Sheila Pinney, HCC
13.5.26	Tree branch down Kiln Lane by substation	Resident