



THESE MINUTES ARE DRAFT UNTIL APPROVED AND AGREED AT THE NEXT MEETING

**Minutes of a meeting of Buriton Parish Council held via Zoom, at 7:00pm
on Monday 29th March 2021**

Present: Cllr D Jones (Chair), Cllr L Ashcroft, Cllr A Bray, Cllr H Coates, Cllr T Crew, Cllr M Johnston, Cllr L Lloyd, Cllr S Stevens, Cllr T Wheeler, County & District Cllr Mocatta and Mrs P Norris, Clerk.

In attendance: There were 3 members of the public in attendance.

Due to the current pandemic and Government legislation preventing public meetings, the meeting was conducted via the Zoom video-conferencing platform. The Agenda had been posted on the community website and on the public noticeboard as normal and provided details for any members of the public wishing to join the meeting. Some protocol guidance had been produced in advance as per the May 2020 meeting of the Council.

1. Apologies for absence

There were no apologies.

2. Declarations of Interest

Declaration of interest from both Cllr Jones and Cllr Mocatta – as a Member of the South Downs National Park Authority, the Local Planning Authority for the area, I wish to make it clear that any views which I express today are based on information before me at this meeting and might change in the light of further information and/or debate at National Park meetings. This is to make it clear that I am keeping an open mind on the issues and cannot therefore be found to have predetermined any matter if it should come before me at the National Park for decision. Cllr Mocatta declared that he is a member of the South Downs National Park Authority's Planning Committee. Cllr Jones also declared that he is also a member of the South Downs Local Access Forum: a body which advises Hampshire County Council, SDNPA and others about their decisions in relation to Rights of Way and about making improvements to public access for outdoor recreation and sustainable travel. It is purely advisory and has no decision-making powers.

3. To approve minutes from BPC meeting held on 11th March 2021.

The minutes were approved as a correct record and the Chairman will sign a copy for the Council's Minutes Books. **Action:** Chairman to sign

4. Matters arising from the minutes of the meetings held on 25th January and 11th March 2021.

- Pond Green Bridge – Matt Marriott is still planning to finish this work.
- Bank signatories: Cllrs Coates and Stevens yet to be added.
- Monks Walk: location of refuse bins for collection and contribution towards car park maintenance. Yet to be discussed / agreed with the residents when Covid restrictions allow.
- BT connection to the church: work still waiting to be done.
- Finance Committee review of insurance values for Parish Council buildings and Asset Register: still to be undertaken.
- Network Rail fencing along edge of Rec: message received from NR confirming completion.
- Staging stored in the village hall: not yet considered by the Hall Committee.
- Proposals from Buriton School for School Meadow – further details still awaited.
- Defibrillator – it is now installed in a temporary location, Kiln Lane, whilst the High Street site is resolved with East Hampshire District Council. The defibrillator team is due to liaise with Cllr Jones.

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- Halls Hill Car Park: Queen Elizabeth Country Park is waiting to hear from Cllr Bray about adjustments to positions of logs if required. **Action:** Cllr Bray
- The purchase of a new laptop is in hand a quote has been provided from Disking and the Clerk is in contact with them.
- Councillor Crew is contacting contractors for annual playground inspection (on the agenda)
- Village Hall Car Park – work to the remaining pot holes still outstanding. **Action:** Cllr Crew
- Potential use of the changing rooms by the Tennis Club – on the agenda.
- Planting of more trees in the recreation ground approved and is in hand.
- Dog fouling – response from EHDC saying they are unable to conduct the agreed patrols
- Commemorative Bench – works to the roundel and the seat back are hoped to be completed shortly.
- Co-option vacancies completed. Cllrs agreed to co-opt Cllr Lloyd to the Village Hall Committee and Cllr Wheeler to the Planning Committee.
- Posters have been displayed in the car parks and playground to remind people about social distancing.
- Cllr Mocatta to ask if the summer bin collection frequency can commence at the pond.
- Halls Hill area: Two households had reported incidences of parking in New Barn Lane (with evidence of a total of 4 cars parked outside the QECP car park: on 7th, 24th and 27th February and 7th March). Cllr Mocatta has confirmed with HCC Highways that in his view this is likely to be a temporary issue and that his preference is to wait until lockdown ends to see if anything needs to be done. Cllr Mocatta is also keeping in close contact with Tim Speller (QECP) on this matter. A number of Cllrs currently make regular visits but report no problems, with only very rare instances of cars parked anywhere other than in the car park.
- BOATs: details included in Parish Magazine.
- Alternative payroll arrangements have been made by the Clerk.
- Use of the Village Hall car park by Network Rail: report elsewhere on this agenda.
- Pollinator Project: update received from HCC who are still waiting for the relevant “Parish Pages” website to be completed to provide resources for the pilot parishes. Date anticipated soon. Potential idea to combine some pollinator activities with the Village Show day on Saturday 7th August 2021 when many parishioners may be attending. Contact for planting/sowing of wildflowers in highway verges (and frequency/timings of cutting regimes) has been identified with HCC Highways: possibility of a site meeting with Mike Pillans.
- Submissions made to HCC’s Local Transport Plan and to SDNPA’s Parking SPD and Camping & Glamping TAN.
- Special meeting held to consider proposal for 15m telecommunications mast in Kiln Lane and objection submitted.
- Greenway Lane housing site: email sent to landowner as agreed at meeting on 11th March.
- Recreation Ground mowing contract and all other tenderers notified: Cllr Crew and Matt Marriott have marked out the areas not to be mowed.
- Car abandoned in the Pond car park, which had been reported, has been moved to the Village Hall car park where there is already another abandoned car, Cllr Crew will report again. **Action:** Cllr Crew

5. Coronavirus and Chairman’s Update

Cllr Jones presented a report on Buriton’s ongoing response to the Coronavirus Pandemic and other updates, attached to these minutes. Main points included:

- New social distancing posters have been received from East Hampshire District Council and will be put up.
- The parish council had received an unusual increase in correspondence recently mainly about significant matters (such as the proposed telecommunications mast in Kiln Lane) but also including other issues not all relating to parish council powers. This appears to be in line with experience in other local authorities during the lockdown period of the pandemic.

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- The Government legislation which allows councils to carry out meetings via zoom expires on the 7th May 2021. National Association of Local Councils and the Hampshire Association of Local Councils recommend that a meeting be held before the 7th May which will include the Annual Parish Meeting. Cllrs agreed to a meeting on either 4th or 5th May. It was noted that an extraordinary meeting will be required to approve the accounts.

Open Forum

No issues were raised by the members of the public who attended the meeting.

6. County and District Councillor's Reports

County and District Cllr Mocatta had submitted a detailed report of the finance budget for EHDC and HCC. The report will enable parishioners to see where Council Tax money is spent and which authority does what. Buriton's Precept figure (3.2% of the Council Tax bill) is well below the average of 4.8% for parishes in Hampshire; lower than nearby parishes such as Petersfield, Clanfield and Stroud; and also lower than comparators of a similar population size. The Chair thanked Cllr Mocatta for the detailed report and said that it will be put onto the community website.

Cllr Mocatta informed the meeting that he had been appointed the portfolio lead for Climate Change for EHDC. The role was to engage with residents to establish how important the issue was and how it will affect them. There will be an information campaign in the next eighteen months. Two actions groups have been set up in Petersfield and Alton (PeCAN and ACAN) and a similar group should be considered for villages. The key priorities are household consumption of oil and gas, increasing insulation in properties by using thermal cameras to see where it is needed and the siting of electric charging points for electric vehicles. The Chair congratulated Cllr Mocatta on this new appointment and hoped that the community would be able to contribute.

Cllrs agreed to consider solar panels for the village hall as part of the refurbishment works, with a possible grant available from EHDC.

It was also agreed to invite Greg Ford, who is the Chair of PeCAN, to a future meeting.

7. Finance and Accounts

- Councillors received and approved the Receipts & Payments for the Parish Council account to 24th March 2021. The Chairman will sign when able to do so. There were six receipts totalling £987.84 and nine payments totalling £3,085.72 for the Parish Council account.
Action: Chairman.
- Councillors received and approved the Receipts & Payments for the Village Hall account to 24th March 2021. The Chairman will sign when able to do so. There were nine receipts totalling £7,022.43 and sixteen payments totalling £1,443.59 for the Village Hall account.
Action: Chairman.
- Councillors approved the reserves and confirmed that any excess of income over expenditure on the village hall would be added into the village hall reserve.
- Councillors received and reviewed the performance against budget. The £10,000 grant received from EHDC for the Village Hall is still appearing twice.
- Valuation of Assets – this needs to be completed and updated with the new playground equipment. Cllr Stevens will produce a list of the playground equipment. **Action:** Cllr Stevens

8. Adoption of Revised Code of Conduct

East Hampshire District Council have revised their Councillors' Code of Conduct and as EHDC investigate any breaches, it is suggested that all Parish Councils adopt this revised version. Cllrs agreed to adopt this Code of Conduct. Clerk to obtain a word version to enable the Buriton logo to be added and it will then be put on the website. **Action:** Clerk.

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9. Village Hall and Recreation Report

The Chairman summarised points from a report which is attached to these minutes:

Village Hall

- There are no bad debtors.
- The roadmap out of lockdown has varying implications for the Village Hall and the Chair thanked the Village Hall Manager, Steve Franks, for his work on this and noted liaison with EHDC to confirm grant fund eligibility.
- Ducklings, the child minding service, is starting on 19th April 2021. They have asked if the hourly rate for the hire of the upper stage be reduced from £4 to £3 due to the number of children attending. Cllrs agreed to this but it will be reviewed at regular intervals as already agreed.
- All servicing is up-to-date
- Cllrs agreed to BT providing an internet service at the Village Hall at a cost of £28.99 per month which will be fitted within 10-14 days. The Chair thanked Cllr Lloyd for arranging this.
- Andy van den Broeke has produced a specification document for the project which includes exploring replacement windows and doors. Cllrs agreed that this would be used to obtain quotes for the work.

Changing Rooms

The Tennis Club has taken over the changing rooms for sole use from 1st April 2021. Cllrs agreed to consider other uses for the building in the future. It was decided to seek ideas from parishioners by inserting a questionnaire with the Directory which is delivered in the village. **Action:** Cllr Lloyd.

Cllr Mocatta suggested that Susan Devenport, Chair of East Meon Parish Council, be contacted as they are also discussing the use of their buildings. **Action:** Chair.

Playground

Cllr Crew had obtained quotes from Sawscope for surface repairs and the annual inspection of the playground equipment. The quote for the annual inspection is £250 with subsequent visits to carry out inspections every 3 months for £525 (£175 per visit). This quote does not include the zip wire. Cllrs agreed for Cllr Crew to obtain a quote for zip wire inspections. Clerk to contact ROSPA to cancel their appointment for an annual inspection. **Action:** Cllr Crew and Clerk.

Cllrs also agreed expenditure on surface repairs identified by Sawscapes: £400 for grass saving mats underneath the zip wire; £100 for grass saving mats at the Basket Swing; £100 for new mats and repairs to matting at the Crazy Hen Rocker; and £650 at the Roundabout to cut out and repair baseworks and patch wetpour surface.

It was noted that these repairs and inspections would total to £2,025. As well as agreeing the quotes for the inspections and maintenance, Cllrs thanked Cllr Crew for his work.

Cllr Wheeler agreed to continue with regular inspections of the playground, zip wire and the skate ramp. Cllrs also agreed to look at possible fund raising for the maintenance of the playground.

Tree

Matt Marriott (Tree Warden) has identified a horse chestnut tree which is in a poor condition and needs removing, this would be at a fee of £45 for the disposal of the wood. Cllrs agreed to the removal but to leave a stump (perhaps 6 foot) for wildlife.

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Fencing by Railway

Damage to the fencing by the wild area has been caused by Network Rail workers who have been using this area to gain access to the track. It was agreed to report this matter again (possibly to the Health & Safety Executive if necessary) and to pursue the £250 sought. **Action:** Chair.

10. Disruption caused by Network Rail (March 2021)

A letter has been sent to Damian Hinds, MP, asking for help with these matters of concern but to date no reply has been received.

11. Planning

Cllr Johnston presented a report, a copy of which is attached to these minutes.

Proposals for Ten Dwellings on Land at Greenway Lane – a planning application is expected to be submitted in early April. BECG has suggested a briefing meeting with the Parish Council to explain the proposals. Cllrs agreed to such a meeting, via Zoom, organised by BPC, likely to be within the next 2-3 weeks, and a further extraordinary meeting to discuss the planning application to which members of the public will be invited.

A further application has been received for an extension at Rock Cottage (Nursted), Cllrs agreed that the comments already submitted still stand.

A proposal for a new track on The Causeway to access some new buildings, this is located just in the parish. The new track will cut across the cycle track. This application will be discussed at the next Planning Committee.

An email had been received from Curtin & Co who are Community Engagement Consultants relating to a proposed development by the roundabout into Buriton. The proposed development would consist of a hotel, dementia care home and a bicycle centre. They had invited Cllr Johnston and Jones to a meeting to discuss the proposals. Cllrs decided that, as the proposals appeared to be contrary to many aspects of the Local Plan and as they are not yet at pre-application stage, the invite would be declined but for the parish council to be kept informed of any further plans or proposals for this land. **Action:** Clerk to send email.

A further planning application has been received for another telecommunications mast by Head Down. It was agreed that this would be discussed at the next Planning Committee.

Village Inn – the applicants have been given until the end of March to submit further evidence to EHDC.

12. Work for the Lengthsman

The current Lengthsman has resigned. The Clerk to check if any developments in recruiting a new one and to establish the financial situation going forward. **Action:** Clerk.

13. Correspondence

Most items of correspondence were covered on the agenda (list attached to these minutes). Clerk to reply to the school to give permission for a concrete base for their memorial bench.

14. Date of next meeting

- The next meeting of Buriton Parish Council and the Annual Parish Meeting on either 4th or 5th May 2021.

At the conclusion of business the meeting ended at 9.22pm.

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Coronavirus – Chairman's Update Report (March 2021)

The parish has remained in the third national lockdown throughout the period since our meeting in January and we have endeavoured to keep track of any changing implications for our facilities as well as continuing to help coordinate arrangements in the community with St Mary's Church, the Five Bells and Neighbourcare Buriton. Our understanding of the implications of the Government's current roadmap out of lockdown is summarised in the Village Hall report to this meeting.

Up-to-date information continues to be posted on the 'COVID-19 VIRUS' section of the Community Website and regular update emails are still circulated to as many parishioners as possible (with extra names being added to the circulation list upon request).

Details of a number of fraudulent scams relating to Coronavirus testing and vaccination roll-out have also been drawn to the attention of parishioners to try to prevent anyone from falling victim. Other advice, on a range of topics, continues to be circulated.

The latest periods of lockdown period have, as with the earlier periods, brought more visitors to the parish with some attendant pressures (not helped by Network Rail's unannounced use of the village pond car park for the weekend of Mothering Sunday) but actions initiated by the Parish Council earlier in the year have generally proved successful. In addition, new posters were obtained and displayed in local car parks from 1st February to remind people about social distancing – and some others have recently been received from EHDC which will be used to supplement those already on display in the playground and elsewhere.

There appears to have been an unusual increase in correspondence to the Parish Council, not all relating to powers held by the Council, which appears to be in line with experience in other local authorities. Some councils feel that the extensive lockdown period may be causing stress and anxiety (as well as providing more time available), leading to correspondence which might not normally be made. Much of the correspondence received by this Council has been on significant issues (such as the proposals by EE for a Telecommunications Mast in Kiln Lane and other SDNPA planning consultations) with copies of messages to other organisations also being received.

In spite of the ongoing circumstances it has been pleasing to note that the Parish Council has been able to continue with many wide-ranging aspects of business as reported in items elsewhere on this agenda as well as actions arising from previous Minutes. In addition to the extra meeting of the Full Parish Council on 11th March (to consider the proposals for the 15m Telecomms Mast) the Planning Committee has met twice (on 1st and 22nd February) and will be meeting again in the near future.

At the time of writing (26th March) it is not yet clear what the implications of the Government's decision to extend emergency coronavirus powers for another six months will be. The Coronavirus Act, which came into force in March 2020, gave the government wide-ranging powers and MPs agreed (on 25th March) to extend the Act until the end of September.

This extension allows virtual proceedings in the Houses of Parliament to continue for a number of months **BUT** local authorities have been told by Minister of State for Local Government, Luke Hall, that it was not possible to agree emergency legislation to allow any Councils to hold virtual meetings after 7th May (due to pressure on government time in Parliament).

The Local Government Association and NALC have both expressed disappointment saying:

- The Government's own roadmap out of lockdown states that indoor gatherings or events - organised by a business, charity, public body or similar organisation - cannot be organised

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until May 17 at the earliest. Yet councils will be unable to hold remote meetings from May 7th

- We urge the Government to reverse this decision and not force councils to have to hold COVID-19 secure face-to-face council meetings until all restrictions are lifted
- Holding face to face council meetings, with supporting staff and members of the public in attendance, could require councils to find larger venues in order to be able to host meetings with social distancing measures in place.

There may yet be a challenge in the courts about this matter.

HALC are recommending that Parish Councils make plans to meet prior to 7th May (between 1st and 5th May) so that Annual Parish Meetings can take place safely. We may need to consider meeting on 4th or 5th May (instead of 24th) although this may have implications for approving our accounts (and the internal audit) for 2020/21. Our Parish Clerk may be able to provide more advice on this matter at our meeting.

It should be noted that the emergency powers approved by this Council soon after the outbreak of the Covid pandemic remain in place. These allow decision-making responsibilities to be delegated to the Clerk (who would undertake this after proper consultation with the Chairman of the Council, the Vice-Chairman and the chairs of committees relevant to the decisions being taken). If necessary it would be possible to draw upon these emergency powers.

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Village Hall and Recreation Report for PC Meeting: 29 March 2021

This report provides updates on a number of matters since the last meeting of the Council:

- The hall has remained closed (except for permitted usage by Buriton Primary School) and the Government's current **Roadmap out of Lockdown** appears to have the following implications:
 - Village Halls and Community Buildings can only open on 12 April for those activities already permitted under lockdown plus a small list of further activities (see below) and hirers should be advised to check with their National Governing bodies for guidance on specific activities
 - Halls are otherwise closed until 17 May
 - **From 29 March (Step 1)** most outdoor sports facilities and activities can return and out of school children's settings will be able to accept all children.
 - **From 12 April (Step 2)** only the activities shown below are permitted. Other activities (eg art classes, clubs, WIs, craft groups, Parish Council meetings) will not yet be permitted.
 - Food and alcohol can be served to those seated in outdoor settings, or as takeaways, alcohol served without the need for a meal
 - Indoor gyms can re-open, but not exercise classes
 - Funerals can take place with up to 30 people; wakes and weddings will be allowed up to 15 guests. (Restaurants and hotels will not yet be open).
 - All indoor children's activities can open, including dance classes, musical activities, cubs, scouts, brownies
 - Parent and child groups can open indoors, eg parent and toddlers, with up to 15 attending plus under-fives
 - Non-essential retail can re-open eg hairdressers, charity shops.
 - Outdoor gatherings or events organised by a business, charity, public body or similar organisation, can be held under Covid-19 secure conditions, enabling a village fete or spectators at a sports match, subject to the rule of 6. Guidance will be issued.
 - The social contact rules will continue to apply in all settings – meaning social distancing must be maintained, no indoor mixing allowed between different households.
 - Government guidance issued on 25th February on re-opening businesses and venues in England says: "indoor events that bring people together – even if they do not mix with other households – must not run until Step 3 unless there an explicit exemption eg support groups, supervised activities for children, communal worship, or a wedding, reception or commemorative event like a wake."
 - **From 17 May (Step 3)** Village Halls can start to open subject to the following:
 - Controlled indoor events can take place with up to 50% capacity.
 - Hospitality settings will be able to open in accordance with the "rule of 6", so community cafes, coffee mornings and social clubs can take place.
 - Film shows, plays, concerts and sports matches can take place, subject to social distancing.
 - Indoor sports activities, including exercise classes, badminton etc can take place.
 - Up to 30 people will be able to attend weddings, receptions, funerals and wakes etc.
 - Organised outdoor entertainment can take place.
 - The "rule of six" will be abolished for outdoor gatherings, replaced with a limit of 30.
 - The "rule of 6" will apply to indoor events. Guidance on social contact between friends and family will be reviewed. While so-called "vaccine passports" are under consideration for allowing certain indoor venues to re-open safely at this step that would hopefully be confined to larger venues, not village and community halls.
 - **From 21 June (Step 4):** All legal limits on social contact are removed. Outdoor events with more than 30 people can take place e.g., fetes. Dancing is permitted. Restrictions on numbers at weddings and funerals are abolished.
- Our **Hall Manager**, Steve Franks, has continued to do an excellent job in these challenging circumstances including liaising with all prospective users, inspecting Risk Assessments when the hall has been available for bookings, ensuring that the hall remains Covid-compliant,

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obtaining bookings from new customers and arranging for repairs, regular maintenance and servicing.

- There are **no bad debtors**
- The 'Buriton Ducklings' **child-minding service** has delayed its start date so as to attract sufficient customers and the installation of internet access
- There has been a delay in reinstating **internet access** to the village hall with the preferred supplier (Vodafone: £22.95/month) awaiting BT Openreach to confirm that the line is 'gold' rather than 'silver'. Cllr Lloyd is now investigating this matter
- With the Covid regulations still preventing bookings from taking place, efforts continue to be made to obtain appropriate **grant funding** to compensate for the significant loss of income. Contacts with EHDC (Louise Bicknell) on 15 January and 16 February have confirmed eligibility for further grants with £1,810 being received on 13 January and £4,000 on 21 January. A further £2,096 is anticipated to cover the period to the end of the financial year
- Figures from the Hall Manager suggest that, due to the success in obtaining grant funding in addition to the levels of bookings whenever the hall has been able to be used, it may yet be possible to meet our **budget target** for 2020/21 and to transfer the anticipated surplus to the Village Hall Reserve towards the costs of our major refurbishment project
- The Covid restrictions continue to prevent any significant work on the project which is exploring the **replacement of windows, doors, soffits etc** (and is also considering work to the roof and rear stairs) and it has not yet been possible to re-arrange visits by prospective contractors which were anticipated in November. Assistance from Andy van den Broeke continues and an updated document was circulated to all Councillors on 22 March. This document is ready to be sent to a number of companies, whenever we feel ready, and should help ensure that we get comparable quotes from contractors – and that we minimise 'extra' costs emerging at later stages. The works are sub-divided into three packages at the end of the report and comments are welcomed from Councillors. We may want to add a 'project' to cover the Changing Rooms as the windows, fascias etc will be the same age as the main hall (1997). It might be helpful to find out what the extra costs would be? Although we are pretty sure that we won't be able to afford all the works at the same time, once we know how much we might need in total we could look for some sources of Grants etc. If this document can be approved at this meeting (with any amendments etc) then it may be possible for AvdB to approach contractors before our next meeting in May?
- **Changing Rooms: the Tennis Club** has signed and returned the Letter of Agreement and will be using the building from 1 April 2021 to 31 March 2022. The fee is, as agreed, £300 for the 12 month period, plus payment of the current standing charge for electricity of 23.25p per day and usage charges (both payable on a quarterly basis). Water charges will be paid by the Council subject to reasonable use by the Club but the Club will be responsible for all regular cleaning and running repairs. The Hall Manager will provide invoices quarterly in arrears (including electricity use). The Tennis Club is aware that this agreement is for one year only and that thereafter the Parish Council is likely to seek a long-term user at a commercial rent. The Club has provided a copy of its COVID risk assessment and a copy of the information that they will be displaying in the changing rooms. A copy of their public liability insurance will also be provided
- **Changing Rooms: the future?** There is now a period of 12 months for the Council to consider alternatives ideas for the use of the changing rooms building. It would perhaps be helpful if a small working party of Councillors might volunteer to commence this process (engaging parishioners as / when required) and report back to subsequent Parish Council meetings
- Repairs to remaining pot-holes in the village hall **car park** have also yet to be addressed
- Observations suggest that **usage of the playground** since continues satisfactorily with Covid guidelines being displayed. Under national lockdown conditions outdoor playgrounds can remain open but users must adhere to all the appropriate rules
- **Playground surface repairs:** our regular inspections and feedback from users have identified the following potential need for surfacing repairs:

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- Zip Wire (option 1): supply and lay 10 grass saver mats: £400+VAT
- Zip Wire (option 2): overlay existing matting under Zip Wire with Rubber Bound Mulch (approx 60m²): £3,600+VAT
- Basket Swing: Supply and lay 2 grass saver mats: £100+VAT
- Crazy Hen Rocker: Supply and lay 2 mats to repair the existing matting: £100+VAT
- Roundabout: Cut out and repair baseworks and patch wetpour surface: £650+VAT
- NB. These quotations do not allow for re-turfing under the mats but just to level up and apply grass seed. With regards to the Rubber Bound Mulch option under the zip wire, the quotation is priced to lay directly over the existing surface. The contractors suggest laying a stone base below the surfacing but this has not been costed for at present
- **Playground equipment repairs:** Cllr Crew is investigating the zip-wire and will provide an update to the meeting. If necessary, consideration can be given to removing the seat and ensuring that the equipment is not used for a period of time
- **Playground annual inspection and maintenance quotation:** a reply has been received from the preferred contractors with the following cost estimates:
 - “To carry out an Operational Inspection of the play equipment within the fenced area. Whilst on site we would visually check the equipment /tighten any loose fixings and replace missing caps etc. Inspections will not involve dismantling any moving parts. Any findings would be reported and a quotation prepared to carry out any remedial work if necessary: £250+VAT
 - Subsequent visits to carry out Operational Inspection at 3 monthly intervals (£175+VAT per visit): £525+VAT pa
 - Inspection of the Zip wire/Cable way would be priced separately.”
- **Playground budget situation:** our 2020/21 budget included £500 for expenditure on the playground and we commenced the year with £4,632 in our ear-marked reserve. To date we have spent £763 and reduced the reserve to £3,733. Our budget for 2021/22 (commencing 1st April) allows £2,000 for repairs (including the skate ramps) plus £250 for an annual inspection
- **Tree near Kiln Lane gate and seat:** our Tree Warden is recommending the removal of this Horse Chestnut tree (believed to have been planted as a Commemorative Tree for the Queen’s Silver Jubilee in 1977) for a total cost of £45+VAT (including the greenwaste tip fees). Grinding out the stump would be an extra £120+VAT. It may be possible to consider other options (eg. leaving more of the trunk, drilled with holes to provide homes for bugs and wildlife) but advice from the Tree Warden would be required. Planting a replacement can also be considered. Our 2020/21 budget included £1,500 for tree works and we have spent £1,538. Our budget for 2021/22 (commencing 1st April) allows £1,000 for trees: to cover work to existing trees and the purchase of any new ones.
- **Network Rail fencing:** a potentially dangerous gap in part of Network Rail’s fencing along the edge of the Recreation Ground had been reported and repaired in December 2020 (NR reference: 201227-000013). It has, however, been necessary for the Parish Council to report the same fault again (on 10th March; reference 210310-000079) as, once again, a section of chain-link fencing appeared to have been crushed down by people accessing the track, creating a risk that children and others might have been able to climb over it and onto the track. Network Rail swiftly arranged for a temporary repair to secure the boundary and explained that an urgent work order had also been raised for their off-track maintenance team to carry out a permanent repair as soon as possible. A further complaint about the same matter has, however, now been made (reference 210326-000279) as NR workers were observed using this unauthorised access to / from the trackside, creating a tempting path for children to follow through the wild area of vegetation in the southernmost corner of the Recreation Ground and parking a vehicle for a number of hours blocking the Kiln Lane emergency vehicular access to / from our Recreation Ground. A request for £250 has been submitted so that the paths that they have created can be eradicated by the planting of new (native) vegetation. These complaints are separate from those made about the recent major project works which are covered in a separate item on this agenda.

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Planning Report 11th March 2021

To be read in conjunction with the minutes of the planning meeting of the 1st February and 22nd February 2021

Update on current planning matters.

SDNP/20/01535/FUL: The extraction of 343,670 tonnes of chalk (156,214 cubic metres x 2.2 tonnes per cubic metre) and the importation of 1,149,000 tonnes (633,333 cubic metres x 1.8 tonnes per cubic metre) of clean inert waste/soils and clays and the importation of approximately 31,000 tonnes of top soil (21,000 cubic metres x 1.4 tonnes per cubic metre) with the continuation of ancillary recycling operations until 31st December 2028 at Butser Hill Lime Works, GU31 5SP. After the exchange of a series of submissions between the Parish Council and the case officer / applicants over a number of months, this application was considered at the SDNPA Planning Committee on 11th February and Cllr Jones spoke at the meeting on behalf of the Parish Council. On balance the result seems favourable to the parish, including the following outcomes:

- all works to cease by the end of 2028 (instead of 2042) by which time the site is to be completely re-landscaped
- the old Lime Kilns are to be retained, protected and enhanced – with interpretation boards to be funded by the applicant to explain the history etc
- potential improvements to safety on the nearby shared cycle / walking path
- better landscaping, biodiversity and recreation opportunities in the restoration scheme than originally proposed
- the Parish Council will be a member of a new Liaison Group which will exist until the end of the aftercare period, providing opportunities to influence more things over the next few years.

SDNP/20/05029/FUL. Conversion of The Village Inn from Public House to Domestic Dwelling. Application still in Progress.

SDNP/20/05702/HOUS and SDNP/20/05703/LIS Rock Cottage Sussex Road Nursted Petersfield GU31 5RD. Single storey extension to two sides Application in Progress.... New plans submitted. See comment below.

SDNP/20/05110/HOUS: Garden shed and screening panels around oil storage unit and hot tub (retrospective) at Old Spot Cottage, North Lane, Buriton, GU31 5RT. Decision Pending

SDNP/21/00583/TCA Prune a willow tree at Karnten House. No Objection

SDNP/21/01053/TCA Remove a cluster of native species trees at the Old Rectory and replant.

SDNP/21/00931/PA16 Telecom Mast at Kiln Lane Buriton

The Parish Council has submitted a comprehensive objection to this proposal. Because of the timescales for this type of 'Prior Approval' applications a decision is likely in mid-April although it is understood that applicants can request an extension of time to provide more information.

New houses at Greenway Lane: The Pre-App process has been completed (SDNP/20/04443/PRE) and the developers have contacted the Parish Council to explain that they are making changes to their initial design layouts and that they anticipate that a Planning Application will probably be submitted in early April. The developers have said that they would be happy to present / explain the proposals to the Parish Council and / or at a public meeting. It would be helpful to obtain a steer from all Councillors about what / how we would prefer.

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BURITON PARISH COUNCIL

The following Planning Application is for discussion at our meeting on the 29th March:

SDNP/20/05702/HOUS and SDNP/20/05703/LIS Rock Cottage Sussex Road Nursted Petersfield GU31 5RD. Single storey extension to two sides.

Revised plans have been submitted. Propose no change to existing comments: for discussion / agreement.

Other items for discussion at our next Planning Committee Meeting:

(1) We have been asked to comment on a proposed new track accessing a field behind the new development, on the left as you go into Petersfield along the Causeway, which just crosses the parish boundary. (SDNP/21/00956/FUL)

(2) We have been approached by a company called Curtin & Co. They are a political and community stakeholder engagement company who are proposing a new development in the field to the right as you leave the village and go straight ahead over the Causeway Roundabout. Cllrs Jones and Johnston have been invited to meet with them to discuss this proposal, which is for a small hotel, a dementia care home and a cycling centre. It is not felt that there is any merit in holding such a meeting at this stage as it would seem very unlikely that it would be acceptable to the Planning Authority. Reactions of other Councillors would be welcomed.

We still await the decisions on the conversion of the Village Inn and the erection of the Phone Mast.

Maggie Johnston

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BURITON PARISH COUNCIL

Correspondence: from 26th January 2021

Date	Details	Sender
26.1.21	Land Registry survey	HALC
28.1.21	Greenway Lane Development	BECG
28.1.21	Reply re concern over Footpath 14	HCC
28.1.21	Proposed telecommunications mast at Kiln Lane (email & ltr)	Pegasus Group
1.2.21	Water sampling Village Hall	South East Water
1.2.21	Proposed telecommunications structure	Rob Connolly
1.2.21	Proposed telecommunications structure	Lester Handley
1.2.21	Dog fouling in field near Halls Hill	Jamie Lister
1.2.21	Vehicle parked on New Barn Lane	Susan Williams
3.2.21	Thanking us for the help with no parking signs	Susan Williams
3.2.21	Proposed telecommunications structure	Jane Taunton
3.2.21	Consultation about draft Parking Planning Document	SDNPA
4.2.21	Reply about telecommunications structure	SDNPA
4.2.21	Agreement for the use of the changing rooms	Tennis Club
6.2.21	Enquiry about memorial tree	Abigail McKern
7.2.21	Copy of email: car parked in New Barn Lane	Susan Williams
7.2.21	Copy of reply: wait some time to allow signs to take effect	Cllr Mocatta
8.2.21	Copy of petition to Pegasus about telecommunications mast	Ros Coles
8.2.21	Work to website required	Alistair Martin
9.2.21	Further information about telecommunications structure	SDNPA
10.2.21	Pre-App consultation about telecommunications structure	SDNPA
10.2.21	Response to letter re shared use of old A3 at Butser Quarry	Highways England
10.2.21	Coverage plot of telecommunications mast in Kiln Lane	Michael Ayling
11.2.21	Response to questions re proposed telecommunications structures in Kiln Lane	Pegasus Group
15.2.21	Apology for inconsiderate parking	Surefix Ltd
16.2.21	Proposed telecommunications structure	Fran Vesey
19.2.21	Further information about telecommunications structure	SDNPA
21.2.21	Disappearance of no parking signs erected in New Barn Lane: request for us to report theft to the Police	Susan Williams
22.2.21	Dog warden visits still suspended	EHDC
23.2.21	Asking for evidence of issues with green lanes	Gleam
23.2.21	Request for radio interview re telecommunications mast	Shine radio
24.2.21	Traffic calming information request	Duncan Coe
24.2.21	Clearing of overhanging vegetation and boundary made safe	Network Rail
24.2.21	Hampshire Solar Together	HCC
24.2.21	Request for financial contribution	Citizens Advice Bureau
25.2.21	Picnic waste in QECP	Fran Vesey
25.2.21	Car parked in New Barn Lane	Susan Williams
27.2.21	Traffic calming information request	Peter Spence
1.3.21	Proposed telecommunications structure	Lester Handley
2.3.21	Problems on BOATs	Wendy Wolfe
2.3.21	Reply about picnic waste at QECP	Tim Speller

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BURITON PARISH COUNCIL

3.3.21	Problems on BOATs	Wendy Wolfe
4.3.21	Resignation of Lengthsman	Steep PC
4.3.21	Request about a new memorial bench	Buriton School
4.3.21	Copy of email re thanks for replacing signs	Susan Williams
4.3.21	Copy of email to QECP re Halls Hill car park: litter and dog fur	Susan Williams
5.3.21	Copy of QECP reply explaining litter picked twice per week	Tim Speller
5.3.21	BOATs	Ralph Buckingham
5.3.21	Telecommunications structure in Kiln Lane	Rob Connolly
5.3.21	Halls Hill area: untidy signage	Jamie Lister
5.3.21	Copy of QECP reply explaining signage	Tim Speller
5.3.21	Further message to QECP about untidy signage	Jamie Lister
5.3.21	Halls Hill area: query about cycle activity and structures	Andrew Pritchard
6.3.21	Copy of reply to Mrs Williams, Mr Lister and Mr Pritchard	Cllr Mocatta
7.3.21	Problems on BOATs	Wendy Wolfe
7.3.21	Not using Village Hall car park anymore	Network Rail
8.3.21	Declining enquiry about new footpath along Greenway Lane	Susan Shone
8.3.21	Telecommunications structures, Kiln Lane	Ian Johnston
8.3.21	Enquiry about booking Halls Hill car park for events	Susan Williams
9.3.21	Camping & Glamping TAN Consultation deadline reminder	SDNPA
10.3.21	Response to our report about faulty fencing in corner of Rec	Network Rail
10.3.21	Copy of letter sent to SDNPA re Telecommunications Mast, Kiln Lane	Lester Handley
10.3.21	Copy of letter sent to SDNPA re Telecommunications Mast, Kiln Lane	Rosalind Coles
11.3.21	Information about updated Code of Conduct	EHDC
11.3.21	Information about Telecommunications mast, Kiln Lane	Dave Grant
12.3.21	Copy of email to Cllr Mocatta re disappearance of no parking sign in New Barn Lane	Susan Williams
13.3.21	Buriton Community Website and Halls Hill car park	Jamie Lister
13.3.21	Copy of email to Jamie Lister relating to Buriton Community Website and Halls Hill car park	Susan Williams
16.3.21	Response about litter at South Lane and Greenway Lane	Network Rail
17.3.21	Halls Hill area: wait until lockdown ends to assess situation	Cllr Mocatta
17.3.21	Response to complaints re Network Rail's work with refusal to contribute to costs incurred by Parish Council	Chris Bailey, Network Rail
20.3.21	BOATs	Steve Thomas
26.3.21	Update on Greenaway Lane development	BECG

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