



Minutes of a meeting of Buriton Parish Council held in the Village Hall, Buriton, at 7:30pm on Monday 29th July 2019

Present: Cllr D Jones (Chair), Cllr L Ashcroft, Cllr A Bray, Cllr T Crew, Cllr M Johnston, County and District Cllr R Mocatta and Mrs P Norris (Parish Clerk).

In attendance: 6 members of the public.

1. Apologies for absence

There were no apologies for absence received.

Karen White has stepped down from her role as Councillor; the Chair thanked Karen for her commitment and work over the many years. Councillors have been interviewing for co-option of the vacant Councillor posts.

2. Declarations of Interest

Declaration of interest from Cllr Jones and County and District Cllr Mocatta – as a Member of the South Downs National Park Authority, the Local Planning Authority for the area, I wish to make it clear that any views which I express today are based on information before me at this meeting and might change in the light of further information and/or debate at National Park meetings. This is to make it clear that I am keeping an open mind on the issues and cannot therefore be found to have predetermined any matter if it should come before me at the National Park for decision. Cllr Jones also declared that he is also a member of the South Downs Local Access Forum: a body which advises Hampshire County Council, SDNPA and others about their decisions in relation to Rights of Way and about making improvements to public access for outdoor recreation and sustainable travel. It is purely advisory and has no decision-making powers.

Cllr Jones and Cllr Johnston declared that they are members of the Buriton Tennis Club Committee.

3. To approve minutes from BPC meeting held on 20th May 2019

The minutes were approved as a correct record of the meeting and the Chairman would sign a copy for the Council's Minutes Books. **Action:** Chairman to sign

4. Matters arising from the minutes of the meeting held on 20th May 2019.

- *Pond Green Bridge* – Karen White will chase the quotes for this work and send across the contacts. **Action: Karen White**
- *CPR training* – on the agenda
- *Tennis Club Proposal* – The information was received 10 minutes before the meeting.
- *ROSPA* – on the agenda.
- *SDNPA East Hampshire Parish Representative* – Cllr Jones was elected as the East Hampshire Parish Representative.
- *Halls Hill* – Cllr Jones and Cllr Johnston had met Cllr Mocatta and agreed that it might be worth obtaining a better understanding on who parks in the car park. Tim Speller (QECP) was to be asked.

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- *Buriton School* – Thank you to the children at the school for designing the dog poo posters which are now up around the village.
- *McDonalds* – It was disappointing that there has been not contact from McDonalds following a request for help with a litter pick and for them to use the school children's litter posters.

5. County and District Councillor's Reports

County and District Councillor Mocatta informed the council that:

- A draft emergency Climate Change to 2025 with targets has been produced by Hampshire County Council, consultation will be over the next couple of months.
- Hampshire County Council is in the very early stages of considering an idea for a wild camping site on the landfill area at Halls Hill (Kiln Lane), they will fully consult with Buriton Parish Council.
- Hampshire County Council are looking at putting signs on Kiln Lane warning cyclists of the steep hill and gravel.
- East Hampshire District Council are also producing a Climate Change Plan and are proposing a Citizens Assembly to deal with the matter.

6. Finance and Accounts

- Councillors received and approved the Receipts and Payments report to 30th June 2019.
- Councillors received and reviewed the performance against budget.
- Summary of reserves – there is £600 reserves for Weston which can be used for the painting of the telephone box.
- The reserves for the Memorial bench near to the war memorial should be included which are £3,548.77.
- S106 funding – the Chair presented a report, attached to these minutes, on the proposals for the S106 funding opportunities. Councillors agreed that £1,080 be requested for environmental improvement for the commemorative bench by the war memorial and £7,490 under “transport” for a redesign of the top end of the Village Hall car park and/or the Greenaway Lane footpath described in the report. **Action: Chair to write to SDNPA with these proposals to meet the 31 July 2019 deadline.**
- Audit – Buriton Parish Council have been given an extension to submit their accounts until 12 August 2019. The Clerk to clarify if a public meeting is needed to approve the accounts or if it the approval can be delegated to the Chair and Vice Chair. A meeting will be held on 8th August 2019. **Action: Clerk.**
- The Parish Council has received a letter from Wallis White & Co, who looks after the PAYE for the council but they will now need to charge for this service between £30-£40 per month. It was agreed that the Clerk ask what other parish councils do and for Wallis White & Co to carry on for the next 4 months. **Action: Clerk to contact other parish councils, Chair to confirm to Wallis White & Co.**

OPEN FORUM

A parishioner raised the matter of the painting of the phone box in Weston, the paint has been obtained quotes have been received, the invoice will be sent to the Parish Council for payment from the Weston Reserves.

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A parishioner asked about a stile being replaced by a kissing gate at Weston, they queried as to whether the Parish Council could appeal to the landowner to change their decision.

A parishioner from Weston asked about a hole on a footpath which has been reported to Hampshire County Council. The resident agreed to forward the email to Cllr Mocatta whom informed the resident that if the hole is created by a badger they were unable to do anything as the badger sett is legally protected.

A blocked drain in Weston is dealt with each time it is reported to Hampshire County Council.

A parishioner reported that part of the road has sunk outside the Village Inn which is causing damage to vehicles. Cllr Mocatta agreed to look at the area and investigate.

A parishioner queried the Village Hall budget with regard to income from the Nursery. The nursery commenced later than thought and they are closing for two weeks in August so the income will be less than originally thought. Further details are in the Village Hall report.

A parishioner raised a query about where the location of the potential wild camp site.

A parishioner asked about dustbin collections and recycling as it appeared that what can be recycled was changing. Cllr Mocatta assured residents that nothing is changing but it is something that Hampshire County Council is looking at in the future.

A parishioner suggested that the S106 funding for transport could be used to purchase bikes that could be hired by residents. It was agreed that this was something that could be considered in the future but it would not be possible to work up any detail for such a scheme prior to the 31 July 2019 deadline.

7. Planning

Cllr Johnston presented the minutes from the Planning Committee, attached to these minutes.

- Lots of applications have been received details in the minutes
- The New South Downs Local Plan has been adopted
- The Buriton Design Statement has been readopted by the South Downs National Park
- The next planning committee is at 6pm on 12th August 2019
- Consideration of Planning application SDNP/19/03367/HOUS: Buriton House for a ground floor extension which is small but infills a bit of the house. Councillors agreed that there were no objections but consideration for low transmitting material for the glass be used.

8. Village Hall and Recreation Report

The Chair presented a report on behalf of the Village Hall and Recreation Committee, a copy of which is attached to the minutes.

- Councillors agreed that the inconsistency in the rate of pay for the Village Hall Manager should be adjusted from £12 per hour to £12.30 per hour, back-dated to 1st May 2019.

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- Dottie Tots Nursery. The agreement has been sent but not returned despite contacting them. **Action: Clerk to make further contact**
- Following reports about problems with parking in the High Street, The Village Hall Committee had agreed to draw the matter to the attention of people booking the hall.
- Playground repairs – The damaged piece of equipment has been fenced off and a quote received for £1,245 (plus VAT). Karen White is currently paying for the temporary fencing using her account with the hire company and will arrange for this to be changed to Buriton Parish Council. There is also some tree work that may be needed around the village where planning permission has been applied for. None of this work has been budgeted for. A discussion followed as to whether the playground repairs should be carried out or be deferred until more information is found out about the amount of work needed to the trees and understand the financial situation. Cllrs Jones, Johnston and Ashcroft voted that the matter be deferred until 8th August 2019. Cllrs Bray and Crew wished for the repairs to be carried out to the playground equipment be carried out immediately. The matter was deferred until 8th August 2019.
- It was agreed that consideration be given to budget next year for an annual maintenance contract for the playground equipment.
- Table Tennis Proposal – as the plan was given to Councillors ten minutes before the start of the meeting, it was decided that the matter be deferred until the September meeting. **Action: Cllr Crew to scan the plan and send to all, Clerk to add to September agenda.**

9. Rights of Way Report

Cllr Jones had circulated a Rights of Way report, attached to these minutes.

- Kissing gate at Weston – it was noted that the landowner had refused the request to replace the final stile on Footpath 34 with a kissing gate and parishioners were asked that if any incidents occurred with the site that these be noted
- BOAT appeal – further evidence was submitted to the Planning Inspectorate thanks to more thorough work by Tricia Newby, the Chair also thanked Tim Concannon for obtaining some legal evidence. Tim had paid for this information but declined an offer to refund the cost of £13.20 (inc VAT).
- It was noted that the path at the edge of the Butser Hill Quarry site had been reported to Hampshire County Council.
- There were issues with obstructions on footpaths 39 & 38A in Mapledurham, this can be reported on-line to Hampshire County Council by parishioners.

10. Work for Lengthsman

- The Clerk has chased the Lengthsman about the painting of the memorial bench adjacent to the Chalk Pits pond.
- The regular work for the Lengthsman was approved. **Action: Clerk to forward to co-ordinator**

11. VE Day

Cllr Jones had circulated a report on VE day, attached to these minutes.

- Following a discussion it was agreed that the preferred day for any event would be Saturday 9th May 2020. It was agreed that other organisations, the pubs, School

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and Church be contacted. An amount would be included in the budget for next year. **Action: Chair**

12. Correspondence

- Parking in High Street – Cllr Mocatta agreed to raise the issue of the painting of the H-bar white line in the High Street. It was agreed that the Parish Council raise the parking issues with the School and the Church. **Action: Chair**
- Pond erosion – this matter is still on-going
- Over hanging trees – these are included in the recently submitted planning application
- Quote for SDNPA – Cllr Johnston has submitted the quote for the Good Practice Case Study.
- The Council had drawn the attention of HCC to the overgrown state of the Greenway Lane roundabout and it had been cut
- It was noted from the EHAPTC Meeting that email addresses with the ‘.gov’ suffix may not be advisable and that EHDC would be consulting on Public Space Protection Orders for dog fouling. It was agreed to delegate a draft response to the Chairman so as to meet the deadline which would be prior to the September meeting of the Council. **Action: Chairman to draft and circulate to all.**
- All other correspondence has been dealt with within the agenda.

13. To review and approve updated Standing Orders

The Standing Orders were approved.

14. To review and approve updated Child and Vulnerable Adult Protection Policy

The Child and Vulnerable Adult Protection Policy was approved.

15. Defibrillator

An email has been received from Dr Cathy Edgworth informing the Parish Council about a possible grant for £600 for a defibrillator, which will need an electricity supply to be charged on a weekly basis. It was agreed that Dr Edgworth to pursue the application and try and obtain a defibrillator, training would be provided. Cllr Mocatta agreed to look at options with the Football Association. The Village Inn could be asked if it would be willing to host the equipment.

16. Date of next meeting

- The next meeting of Buriton Parish Council is at 6.30pm on Thursday 8th August 2019 and 7:00pm on Monday 30th September 2019 at the Buriton Village Hall.
- The next meeting of the Planning Committee is at 5.15pm on Monday 12th July 2019 at the Buriton Village Hall.

The public and press were excluded for this part of the meeting.

17. Co-option

Following on from the interviews before this meeting and discussions after the public meeting it was agreed to invite the following to be co-opted as Councillors to Buriton Parish Council.

- Heidi Coates
- Matthew Marriott

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- Samantha Rossiter
- Sarah Stephens

At the conclusion of business the meeting ended at 9.45pm

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S.106 Funds

Report to Parish Council Meeting: 29 July 2019

Introduction

This report covers two matters: (i) S.106 Funds recently received from the Planning Authority and (ii) S.106 still held by the Planning Authority (allocated to the parish of Buriton).

S.106 Funding received

Since the last meeting of the Parish Council, contact has been re-established with EHDC and SDNPA to try to obtain the £2,614 of S.106 funding which had been sought (and properly applied for), as a contribution towards the playground, in January 2018. A very satisfactory outcome has been achieved as it appears that there had been some sort of mis-communication between EHDC and SDNPA regarding the funds. On 24th June the Parish Council received notification that this funding was being transferred to the Parish Council. As this amount had already been spent from our general reserves (during 2018/19) this S.106 funding has been repaid into that part of our accounts.

S.106 Funding held for the parish of Buriton

On 15 April, Gill Welsman of SDNPA had alerted the Parish Council to the fact that, in addition to the £2,614 of S.106 funding for 'Open Spaces' projects (now received as part of the playground project), the SDNPA is also holding £1,080 for 'Environmental Improvements' and £7,490 for 'Transport' projects. Subsequent correspondence from Ms Welsman is asking if the Parish Council can prioritise and submit any potential projects that could benefit from funding support by 31 July (after which they may make the funding available to others who have projects that could benefit from support). Ms Welsman has offered to come to Buriton to discuss the spending of the S.106 funds if such assistance might be helpful.

It is understood that the community's Commemorative Bench project has been identified as a potential project for the 'Environmental Improvements' but this may need to be confirmed with SDNPA. With regard to the use of the transport funding, the Parish Council has been seeking the provision of a safe footpath alongside Greenway Lane for some time but development of the idea has been held up for the last 3-4 years whilst the finalisation and adoption of the South Downs Local Plan (which includes an allocation of new housing on Greenway Lane) has been delayed. If Councillors have other ideas for potential projects for this funding, these can be incorporated into a response to Ms Welsman. It is suggested that the Parish Council writes to Ms Welsman prior to the 31 July deadline to register the potential uses of both these sources of S.106 funds and offers to meet with her to develop ideas more fully and explain the timescales involved.

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THESE MIUTES ARE DRAFT UNTIL APPROVED AND AGREED AT THE NEXT MEETING

Minutes of a meeting of Buriton Parish Council Planning Committee held in the Village Hall, Buriton, at 5.15pm on Monday 22nd July 2019

Present: Cllr M Johnston (Chair), Cllr L Ashcroft, Cllr D Jones.

In attendance: 1 members of the public.

Introduction and welcome

The Chairman welcomed everyone to the meeting.

Apologies for absence

There were no apologies for absence received.

Declarations of Interest

Declaration of interest from Cllr Jones – as a Member of the South Downs National Park Authority, the Local Planning Authority for the area, I wish to make it clear that any views which I express today are based on information before me at this meeting and might change in the light of further information and/or debate at National Park meetings. This is to make it clear that I am keeping an open mind on the issues and cannot therefore be found to have predetermined any matter if it should come before me at the National Park for decision. Cllr Jones also declared that he is also a member of the South Downs Local Access Forum: a body which advises Hampshire County Council, SDNPA and others about their decisions in relation to Rights of Way and about making improvements to public access for outdoor recreation and sustainable travel. It is purely advisory and has no decision-making powers.

Minutes of the last meeting

The minutes of the last meeting held within the Parish Meeting on 20th May 2019, were agreed.

Planning applications for consideration at this meeting.

The Chairman reported on the following applications:

SDNP/18/01060/FUL: Ditcham Lane, Buriton, GU31 5RQ (Road improvements to existing track, including resurfacing, passing places, landscaping and wildlife enhancements): still in progress.

It was agreed that the following words would be sent to Stella New at SDNP planning: Buriton Parish Council has commented on this application in May 2018 and has no changes to make to those comments submitted. The Council has, however, received a copy of an analysis by the Systra Consultancy which appears to be arguing that a number of aspects of guidance contained in ‘Manual for Streets’ and ‘HS2 Rural Road Design’ should be applied in this location. The Parish Council cannot agree with the principle that any standards that are set out in either of these documents (or in any other national guidance) should always be applied to minor rural lanes in a National Park. The South Downs National Park Authority has adopted its own guidance document (‘Roads in the

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South Downs’ in conjunction with all the relevant Highway Authorities and the Buriton Village Design Statement also contains much more ‘location-specific’ design principles on this topic (including, but not confined to, Design Guidelines P1 to P6). The Buriton Village Design Statement was recently re-adopted by the South Downs National Park Authority (on 11 July 2019) and these more local documents (including all the Policies in the recently adopted South Downs Local Plan) should be given much more significant weight in planning applications than national documents such as ‘Manual for Streets’ which are now relatively old, being written before the South Downs National Park was designated.

SDNP/18/03797/DCND Butser Hill Lime Works Ltd, Butser Hill, Buriton, GU31 5SP. Application involves the potential demolition of lime kilns which, as previously noted, the Parish Council was seeking to save for potential future enjoyment when the site is restored. Parish Council representatives have met with the Hampshire Buildings Preservation Trust (and Buriton Village Association) and subsequently with SDNPA officers. The HBPT will be following up this meeting with information for SDNPA. Application Determined... Split Decision with mutual agreement not to demolish the Kilns. Further progress has been made with a letter in support of the lime kilns being sent from The Hampshire Buildings Preservation Trust as well as from Keith Falconer, Past Chairman, Association for Industrial Archaeology, being sent to Michael Scammell. Michael Scammell now has all that is needed to make the application to conserve these kilns and we await the outcome.

SDNP/18/03611/FUL: Stanbridge Farm, GU31 5RB: Change of use from Agricultural to mixed use with Seasonal Glamping, May to September. Decision pending

SDNP/19/01440/DCOND and SDNP/19/01600/DCOND. Discharge of various conditions at Monks Walk.

We have submitted our comments on these conditions to the SDNPA and written letters to various organisations including South West Water, environmental health at EHDC and the EHDC Land Charges Department.

For discussion at this meeting:

In the light of new postings on the application website we may add further comments on the Monks Walk DCOND applications mentioned above. Further letters have been sent to SDNP planning authority voicing concerns regarding the discharge of conditions. It was agreed that a further letter been written to Ms New at SDNPA.

This letter has been sent to Stella New at SDNPA.

The Committee decided that a letter be sent to the Head of Planning at SDNPA about the application, it was agreed that the Chairman would write this letter.

This letter has been written and a reply received.

The Committee agreed that a letter be written to Marta Karpezo, Southern Water, suggesting that she meets with the developer, a parish representative and a planning officer. A meeting has been held and this resulted in a letter being sent to Roger Burton at EHDC. No reply has been received to date.

SDNP/19/01073HOUS and SDNP/19/01704/LIS. Replacement of uPVC windows with wooden framed windows at Dairy Cottage. Application in progress

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SDNP/19/02178/FUL – Old School House. Replacement of defective boundary wall. The wall will be slightly taller but will look the same as what is there now. The Committee agreed that there were no objections to this application but would request a Construction Management Plan to see the proposals for the parking of contractor vehicles and those displaced by the work, alternative route for pedestrians and minimising interruption of other users of the High Street.

Application in Progress

SDNP/19/02141/FUL – 19 Glebe Road. New access for off road car parking. Highways have already given permission for this work. The hedge will be removed and the access will be constructed from concrete and tarmac. There were no objections to this application but would comment that the landscape was very “hard” and whether porous or permeable materials could be used, this would not set precedence for the road and that the comments of neighbours are taken on board.

Application in progress

SDNP/19/02240/HOUS and SDNP/19/02241/LIS – Old Rectory. Minor deviations to previous planning permissions. Councillors agreed to follow the advice of the Listed Buildings Planning Officer with regard to the internal alterations. There were no objections to the application but would raise concerns about the inconvenience of highway users and the parking of contractor vehicles, whilst the work to the gate posts is carried out.

Application approved.

The Committee agreed that a letter be sent to the SDNPA Planners to establish if there is some Community Infrastructure Levy available from this development. The letter has been sent but the reply states that there are no CIL payments due on this site.

It was noted that the new South Downs Plan had been fully adopted, replacing all the policies in the East Hampshire plan and the Joint Core Strategy - and the Buriton Village Design Statement had been swiftly re-adopted by SDNPA confirming that it is in conformity with the new Local Plan.

New applications for consideration at this meeting.

SDNP/19/03197/OHL

New electricity pole in Weston and routing of cables underground.

The following was agreed:

Buriton Parish Council is pleased to see cables being routed under ground and has No Objection to this proposal. We would encourage more routing of cables under ground in our Parish!

SDNP/19/02736/HOUS

New porch at Bottom Cottage, Gravel Hill

No Objection.

SDNP/19/02353/HOUS

New window at the Wicket Bones Lane.

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No Objection.

SDNP/19/03059/CND

Replacement of green walls and roof by cedar cladding and photo voltaic panels on a part of the roof at nursery school Ditcham Park School.

Buriton Parish Council still objects to the concept of a new school with its associated extra traffic. As a result it is extremely disappointing to see that the ‘green concepts’ for the building are being abandoned for no real reason. We feel that the original concept should be honoured and object to this application.

SDNP/19/02211/DCOND

Removal of condition 12 and reword condition 13 at Monks walk and Garages.

Buriton Parish Council objects to this application for changing conditions for the following reasons:

This represents another short cut for economic gain on behalf of the developer with risks for the future occupants of these buildings and the community at large.

Part of this development is for buildings that have never been dwellings i.e. The old cart sheds referred to as the garages. No one can know what contamination may be found, it is already established that asbestos is present in the building.

Why should it be necessary to alter these conditions? What confidence is there that any contamination discovered will be reported after the event?

There is no reason to change these conditions and we object to this application.

SDNP/19/03367/HOUS

Ground floor extension at Buriton House.

Buriton Parish Council has no objection to this application but would suggest that consideration be given to the use of low transmittance glass in the lantern roof to minimised potential light spillage in this sensitive pinch point in this Dark Skies Reserve. As this item was not posted in time for this meeting it will be ratified at the full parish council meeting on the 29th July 2019.

Public comments on the above applications

There were no comments from the member of the public present.

The Committee’s decision on the above applications.

As above

Article 4 – Planning and Dark Skies

A letter had been received from the Buriton Village Association concerning planning and dark skies asking if Article 4 could be implemented. This would mean that if roof lights are installed in a property, currently planning permission would not be required, however if Article 4 was implemented, planning permission would have to be applied for but at no cost to the applicant. This

was discussed at the Parish Meeting on 20th May 2019 and delegated to the Planning Committee for discussion and action. The Committee decided that a letter be sent to SDNPA Planning Department to ask for this to be considered and maybe Buriton could be used as a pilot area within the SDNP.

The letter has been sent and a response it awaited.

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Date of next meeting

To be confirmed.

The meeting finished at 6.05pm.

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REPORT TO BURITON PARISH COUNCIL 29 JULY 2019 - BURITON VILLAGE HALL

1. Financial matters

There has been a slight reduction in the balance of the Village Hall accounts in each of May and June with outgoings exceeding income by £540 in May and by £250 in June. In overall terms, however, the financial position is still felt to be relatively healthy as about £860 is owing to the Hall which, had it been paid on time, would have offset these amounts. At the end of June 2019, our running balance was £12,588.83 compared with an equivalent figure of £10,873.06 at the end of June 2018. The consolidated balance (taking into account monies owed to us and monies owed by us) at the end of June is now £10,575. This takes account of the £2,000 owed to the Parish Council.

There are no bad debtors and both regular and ad hoc bookings remain at a healthy level. The Saturday morning Pilates class has terminated its bookings but this now means that the hall is available for the entire day on Saturdays which may prove more convenient for those wishing to book the facility for parties and other events. There has been a new enquiry about booking the hall for regular ballet sessions on Tuesday mornings and Wednesday evenings.

It is proposed to promote the availability of the hall for children’s parties etc by putting a notice by the gate into the new playground.

Any review of hire charges (to take effect from 1 April 2020) will take place in the autumn so that any changes can be factored into the Council’s budgetary processes at the turn of the year.

An inconsistency has been discovered in the rate of pay currently being used for the Hall Manager and Parish Council approval is sought to correct this. The initial rate of pay was £12 / hour but, after a probationary period, this should now be £12.30 / hour in line with the previous Hall Manager. The current Hall Manager started with us on 1st November 2018 and it is recommended that this change of rate of pay is backdated to 1st May 2019.

The usual detailed financial papers accompany this report.

2. New Nursery

Following agreement by the Parish Council, a simple agreement with the nursery has been drafted and sent, covering the concessionary rates offered for the first year of operation and other matters. At the time of writing this report no reply had been received from Dottie Tots but it is noted that the hourly rate is due to increase on 7th August from £4.50 per hour to £6.50 per hour. A copy of the draft agreement is attached to this report.

Following reports of some nursery equipment being left out overnight in the kitchen and in the gent’s toilets, the Hall Manager has contacted the Nursery School to try to avoid any future problems.

3. Health & Safety and Maintenance issues

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The health and safety risk assessment and the maintenance and servicing schedule continue to be monitored and reviewed on a regular basis.

Since the last meeting of the Parish Council all the PAT testing has been satisfactorily undertaken and no further regular servicing is anticipated for the next 2 – 3 months.

Leaking from one of the cisterns in the gent’s toilets meant that one of the toilets was out of use for a short period of time before a plumber could visit and repair.

Cllrs Crew and White have identified some deterioration of soffit boards at the northern end of the hall (and the loss of a small number of hanging tiles) and estimates for minor repairs are being obtained. It is suggested that the soffit boards are replaced with plastic materials at some time in the future, perhaps coinciding with the installation of replacement windows. Agreement to this course of action is sought from the Parish Council.

With regards to insurance matters, all the regular users of the hall have been contacted and asked to provide us with copies of their policies.

The Parish Clerk has explored requirements relating to the Parish Council’s safeguarding policy and confirms that the hall is covered by the Council’s policy as set out elsewhere on this agenda.

4. Other village hall matters

Following reports of users not putting tables and chairs tidily in the store cupboard, a diagram is being fixed onto the inside of the storeroom door so that users can put things away correctly in the future.

The Hall Committee has noted that some repairs to a part of the car park are likely to be required in the near future and recommend that the Parish Council seeks repairs with scalping. There may also be merit in trying to remove the remains of the tree stump

Following reports about problems with parking in the High Street (also considered elsewhere in this meeting) the Village Hall Committee has agreed to draw the matter to the attention of people booking the hall by adding words into the booking forms as well as mentioning the matter directly to anyone arranging an event which is felt could cause problems. Although conditions over the last 1 – 2 years have perhaps been unusual (due to the numbers of workmen’s vans taking up spaces in the car parks) it is felt that the consideration of effects of events in the village hall on residents is an important matter.

5. Playground

Following the RoSPA inspection report received in May, an inspection with a prospective contractor was undertaken on 19 July and an estimate of costs for remedial works subsequently received totaling to £1,245 (excluding vat). The bulk of these costs relate to old play equipment transferred from the old playground, none of which is under warranty. Expenditure of this order of magnitude had not perhaps been anticipated so soon after the opening of the playground last year but there is an allocation in the Council’s Reserves for playground maintenance. As an interim measure the relevant equipment has been fenced

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off for the period until repairs can be made. The costs of the fencing are estimated to be £80 (plus vat) for a three week period.

Discussions with the contractor suggested that an annual servicing of all the equipment might be a prudent course of action in future years – at a cost of about £600pa. There is no allowance of this kind in the Council’s current budgets but this could be considered when the budget for 2020/21 is set later in the year. The situation with the Skate Park may need to be clarified and it may be helpful to have a schedule of when the warranties on each piece of new equipment expire so that inspections can be made beforehand and any claims made.

*Village Hall Committee
TC, SF, DJ, KW*

Letter of agreement sent to Dottie Tots Nursery School (Karen Burrows): 1st July 2019

Dear Karen,

Further to various conversations that you’ve held with Daphne Gardner (as Chair of the Parish Council’s Village Hall Committee) I set out below the simple terms of agreement of your use of the upper hall. I apologise that this has taken longer than anticipated but, following the local elections last month and the appointment of me as a new Clerk, we have had a number of other things to focus on as well.

1. Terms

We have agreed that you will have use of the upper hall, toilets and the nursery garden for Dottie Tots nursery for the times and days discussed and notified.

The nursery commenced operation on 7 May 2019. The terms we agreed are as follows:

Quarter 1 of operation: £4.50/hour

Quarter 2: £6.50/hour

Quarter 3: £8.50/hour

Quarter 4 and thereafter: £9/hour or the current hourly rate at the time.

The village hall manager will invoice you monthly in arrears according to your hours of opening.

2. Hours of use

You will notify the Village hall manager monthly of your actual hours of use of the upper hall and of any changes to times or dates of use of the hall.

The hall manager will notify you of other users of the upper hall which may impact your operation, and of any 'roll-back' requirements for other events or meetings. You have kindly agreed to clear space in the upper hall for these requirements and to 'roll back' nursery items behind the stage curtains insofar as possible.

3. Security

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A key code is now in use for the upper hall to help ensure safety, security and the safeguarding of the children. The hall manager will endeavour to ensure that the code is issued strictly on a need to know basis.

4. Maintenance

You have offered to maintain the nursery garden and the garden to the side of the upper hall. The upper hall has recently been redecorated and we ask that you try to ensure wear and tear is kept to a minimum. In the unlikely event of any serious damage to the hall by the nursery, we would require the damage be repaired at your expense to our satisfaction.

We will ensure the hall is cleaned regularly, the hall is routinely maintained and that equipment is serviced and tested as required and in accordance with any health and safety requirements.

5. Insurance and Risk Assessments

You will supply the Hall manager with up-to-date copies of your public liability insurance and of any Risk Assessments.

6. Other matters

You have kindly offered the Parish council use of your broadband and would be grateful if you could provide us with details of Passwords etc. It would not be our intention to make the Password more widely known – but it may prove very helpful for Parish Councillors during their meetings.

As storage in the village hall is at a premium, we will continue to discuss and monitor your storage needs from time-to time.

We are very pleased to have welcomed Dottie Tots to Buriton and do let me know if you have any comments on the contents of this letter. We wish you every success in the community and look forward to continuing to work with you.

If you are happy with these terms set out above we would be grateful if you could sign a copy of this letter and return it to me for our records.

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**Rights of Way report for PC Meeting:
29th July 2019**

This report provides short updates on a number of Rights of Way matters.

Kissing gate at Weston

As reported at the last meeting, following the replacement of one of the two stiles on Footpath 34 with a kissing gate in June 2018, the landowner had requested that the Parish Council waited for a full year before consideration was given to the replacement of the one remaining stile on the route. The Parish Clerk wrote to Mr Carey on 24th June explaining that the initial kissing gate was proving to be very successful, that residents were now hoping that the remaining stile could be replaced (so as to make things easier for elderly people, those with mobility problems and young families etc) and that the Parish Council would cover all the costs. Mr Carey replied saying that they prefer a stile and would like to retain it although their views could change in the future. He explained that he has erected a pole by the stile to help elderly people and that there is also access for dogs alongside the stile.

Byways Open to All Traffic

Since the last meeting of the Parish Council (May 2019) progress with the Appeal against Hampshire County Council's decision not to consider reclassifying BOAT 19 as a bridleway is as follows: the Council received an acknowledgement of our appeal in a letter from the Planning Inspectorate dated 10th June and the Inspectorate sought reasoning etc from the County Council. Another letter was received from the Planning Inspectorate (dated 10 July) which enclosed a copy of the County Council's statement about our appeal. The Parish Council was given until 24 July to submit any further comments and another letter has been sent to the Planning Inspectorate amplifying and reiterating the Parish Council's position. A small amount of expenditure (£13.20 inc vat) has been incurred by Tim Concannon to obtain relevant legal documents from the Inner Temple Library and it is asked that this be noted so that a refund be authorised.

Path at edge of Butser Hill Quarry Site

Following reports from parishioners, the attention of the County Council has been drawn to the situation with the path along the top edge of the Butser Hill Quarry site (Footpath 11 at / around Grid Ref: SU 728 205). The path is believed to be inside the QE Country Park and the Quarry Site is now being actively worked again, by TJ Transport Ltd. Reports from parishioners have suggested that the path is close to the edge of the (steep-sided) quarry in places and that there are only the three strands of barbed wire to stop people getting too close to the edge. They wonder if stock proof fencing along the boundary (and a couple of 'danger steep sided quarry' signs in places) might be worthwhile. It has also been pointed out that cyclists seem to be using the route as well as walkers – all the way along to where it joins Kiln Lane near to the railway bridge.

Other reported problems

Other problems are now commonly reported to HCC via its on-line system:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>. This

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appears to be reasonably efficient with a satisfactory outcome recently being obtained to an issue in Weston reported in May 2018.

Doug Jones

July 2019

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VE Day (and VJ Day) 2020

Report to Buriton Parish Council: 29 July 2019

Next year, 2020, sees the 75th anniversary of the end of the Second World War and the Government has moved the early May Bank Holiday from Monday 4th May to Friday 8th May to mark the occasion.

There is an opportunity for the community to commemorate this event in a range of ways.

This note sets out some initial ideas – but it is not envisaged that any would necessarily need to be organised by the Parish Council. As with similar events in the past, it would be good to try to ensure widespread community involvement – if Parish Councillors feel that marking the occasion in some sorts of way would be appropriate?

The 8th May 1945 was the day peace emerged after nearly six years of war, so the 75th anniversary on 8th May 2020 represents an important milestone in our history. Any events or activities in Buriton should include opportunities to reflect on the enormous sacrifice, courage and determination of people from all walks of life who saw the country through this dark period. The equivalent anniversary of VJ Day follows in August and should not be overlooked.

In the past, for Jubilees and other celebrations, Buriton has held street parties and games on the Recreation Ground or elsewhere, as well as evening events in the magnificent Manor Barn and more thought-provoking events in the church or alongside the war memorial ...

On this occasion there could be opportunities to engage both pubs, the Primary and Nursery Schools, St Mary's Church, the bell-ringers, the Village Association and other community groups etc.

Initial contact has already been made with the Village Hall Manager and the owners of the Manor Barn – and both are happy to assist with any plans and ideas.

Consideration will need to be given to the day / date that any events are held in Buriton over the 3-day weekend, taking into account any big events in Petersfield (or elsewhere) that parishioners may also want to attend. Early contact with Petersfield Town Council has established that they have not yet made any plans and so liaison will need to continue. Does we have a preferred date?

The Buriton Village Association may be able to contribute to the anniversary by producing a small booklet about the eight men whose names are inscribed on the parish war memorial – attempting to track down family members and record some details about their lives and their contributions to the war effort.

Parish Councillors are asked to consider the merits of commemorating the 75th anniversary in the community and to suggest ways of trying to engage with parishioners so that planning for appropriate activities can commence in good time.

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