



BURITON PARISH COUNCIL

Minutes of a meeting of Buriton Parish Council held in the Seward Room, St Mary's, Buriton, at 7pm on Monday 28th January 2019.

Present: Cllr T Concannon (Chair), Cllr A Bray, Cllr D Gardner, Cllr D Jones and Cllr K White.

In attendance: 7 members of the public.

1. Apologies for absence

Cllr L Ashcroft, Cllr T Crew and Cllr M Johnston. County and District Cllr R Mocatta.

2. Declaration of interest

Declaration of interest from Cllr Jones - as a Member of the South Downs National Park Planning Committee, I wish to make it clear that any views which I express today are based on the information before me at this meeting and might change in the light of further information and/or debate at the National Park's Committee meetings. This is to make it clear that I am keeping an open mind on the issues and cannot therefore be found to have predetermined any matter when it comes before the National Park's Planning Committee for decision. Cllr Jones also declared that he is also a member of the South Downs Local Access Forum: a body which advises Hampshire County Council, SDNPA and others about their decisions in relation to Rights of Way and about making improvements to public access for outdoor recreation and sustainable travel. It is purely advisory and has no decision-making powers.

3. To approve minutes from BPC meeting held 26th November 2018

The minutes were approved as a correct record of the meeting and the Chairman would sign a copy for the Council's Minute Books. **Action:** Chairman to sign.

4. Matters arising from the minutes of the meeting held on 26th November

- Litter picking morning (Saturday 23rd February): The Chairman said that he believed that he had included this event in his Parish Magazine article and Cllr Jones offered to put details onto the community website. **Action:** Cllr Jones. The Chairman said that he would now contact the volunteer who had offered to help. **Action:** Chairman to contact the volunteer and make arrangements for the event. Cllr Bray reported a recent incidence of fly-tipping in the Nursted area which had been reported to the authorities but which was still in situ.
- Bank details: the Chairman reported that, although the bank details for the village hall account had now been rectified, there may still be issues with the address being used for the main Parish Council accounts. He had written to NatWest Bank asking for statements to be sent electronically but, to date, none had yet been received.
- Tree survey: a map of the parish had not yet been provided to the surveyor and the Chairman agreed to do this. **Action:** Chairman

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- CCTV initiative: noted that the County Council was supportive but no further progress to report. Cllr Jones offered to contact land-owners in the vicinity of each of the main routes into / out of the village to see if they may be able to help in any way. Cllr Bray stated that he was in the process of installing more CCTV surveillance at Nursted Farm which may be able to help. **Action:** Cllr Jones
- Bus service: Cllr Jones reported that he had contacted HCC (Gemma Catlin-Holmes) and learnt that the contract for the 94 service expires on 5 January 2021 and cannot then be extended further without re-tendering. The contract is likely to be reviewed in the autumn of 2020 but, unless changes are made to HCC's bus service budgets, it is envisaged that the service would then be retendered.
- Playground inspections: Cllr Jones queried whether monthly visual checks of playgrounds are required (in addition to annual RoSPA inspections) and whether there is a requirement for these to be conducted by a competent/trained individual. The Chairman said that such inspections were not required and Cllr White confirmed that she undertook regular inspections. The Chairman stated that the Council was taking reasonable efforts to ensure that the playground was reasonably safe but he suggested that Cllr White should keep a record of her monthly inspections. **Action:** Cllr White
- Pond green bridge: no further progress. **Action:** Cllr White to take a detailed look and report back
- Halls Hill parking: Cllr Jones had arranged for replacement logs to be placed around the grass triangle area but some had recently been removed. Cllr Mocatta had received a message from a parishioner about one instance when there had been parking in the area during the last two months

5. Parish Council vacancy and Clerk update

The Chairman reported that he had received two expressions of interest for the Parish Council vacancy, from Catherine Edgeworth and Helen Hill. He had asked both of them to submit some information about themselves and to attend this meeting. Catherine Edgeworth was present and was invited by the Chairman to say a few words. Amongst other things, Dr Edgeworth explained that she has lived in Weston for about ten years, that she is a pharmacist by profession but now partially retired and that she has always had an interest in the local community and would now like an opportunity to give something back. Helen Hill was not present. The Chairman thanked Dr Edgeworth and explained that the Council would go into private session at the end of the meeting to consider the applications and appointment.

The Chairman reported that he had received five expressions of interest for the Parish Clerk vacancy, details of which had recently been circulated to all Councillors. He was proposing that a sub-group of Councillors be appointed and that he would take no part in the deliberations as his wife was one of the applicants. Cllr Gardner said that it appeared as though applicants had not specifically been sent the job description or person specification and had not been asked to write a statement in support of their application. As this did not provide much information to help in short-listing, she suggested that consideration be delayed so that more information could be obtained from applicants. She proposed that the Council should write to all the applicants, sending the latest version of the job description and person specification and explaining they should have been asked to submit a statement in support of their application. She would also like to give the applicants advance notice of the interview date. These proposals were agreed by all present. **Action:** Cllr Gardner.

The Chairman reported that there may be a suitable training course available for a new Parish Clerk and also reported that Cllr White had kindly agreed to bring all the Council's Alpha accounts data up to date (to the end of January 2019) so that the new Clerk was not faced with a backlog. **Action:** Cllr White

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6. County and District Councillor's reports

It was explained that this was the one occasion in the entire year when Cllr Mocatta was invited to attend two Parish Council meetings on the same evening: East Meon and Buriton. He had travelled to Buriton but, after a brief discussion and passing his apologies to the Chairman, he had opted to attend the meeting in East Meon. It was agreed that any issues arising at this meeting (including the fly-tipping and CCTV issues already discussed) should be reported to him. **Action:** Cllr Jones

7. Finance and Accounts

The Chairman read out a list of cheques which had been signed over the last two months which he would provide for inclusion with the Minutes. He had no details of any income and explained that it was still not possible to provide information about income or expenditure against budget for the year 2018/19 due to the lack of a Clerk and, prior to that, the lack of bank statements.

The Chairman then summarised details of the budget proposed for 2019/20 which, he estimated, would entail an increase on the precept per household of 2 pence per week. He explained that the Council would be running down its Reserves during the year and should, at the end of 2019/20 end up with about £12,000 in the bank: representing 64.2% of the precept. Ring-fenced reserves would be: £6,856 for car parks; £10,000 for village hall maintenance; £600 for Weston; £3,125 for the commemorative bench project; and up to £6,000 for playground maintenance. He reported that the Parish Council had spent £24,000 on the playground and that the Council had done other good things such as helping to save the bus service. He proposed, therefore, to increase the precept to £18,900. Cllr Gardner reported that, since the draft budget projections had been produced, estimates of village hall income for 2019/20 had been reduced by £400 but it was agreed that the budget figures would remain. Cllr Jones pointed out that there was a heavy reliance in the budgets for a predicted income of £11,700 from the new Nursery School which had yet to commence. He therefore proposed that the Council should not commit to any large amounts of expenditure on any matters including from ring-fenced reserves until the tail-end of the next financial year by which time income from the new Nursery School would be known. The Chairman agreed with this proposal and it was agreed by all. The increase in the precept by £900 to £18,900 for 2019/20 was then proposed by Cllr Gardner, seconded by Cllr White and agreed by all. Notification was urgently required by EHDC which the Chairman agreed to do. **Action:** Chairman.

8. Planning

In the absence of Cllr Johnston, a report from Cllr Jones, attached to these minutes, had been circulated to councillors prior to the meeting and Cllr Jones summarised the report for the public present. Councillors were being asked to note progress on a number of key planning matters and to make a decision on one planning application.

Issues highlighted included action by enforcement officers on works at Monks Walk / Cartshed Garages (adjacent to Buriton Manor) prior to grant of planning permission; Parish Council liaison with SDNPA planners, the Hampshire Buildings Preservation Trust and the Buriton Village Association about saving the lime kilns at Butser Hill Lime Works from demolition for potential future enjoyment / education; and Parish Council correspondence to the planning authority, Southern Water and others to try to prevent any risk of sewage or waste water pollution from the proposals in SDNP/18/02405/FUL.

Consideration was given to application SDNP/18/06437/HOUS, a single storey rear 'wraparound extension' plus extension to the rear of the garage at 7 Heatherfield, Buriton, GU31 5RY. Cllr Gardner

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declared a non-pecuniary interest as a resident of Heatherfield. Members of the Planning Committee recommended that the following response should be made on this application and this was agreed unanimously. **Action:** Cllr Ashcroft to submit.

Buriton Parish Council has the following comments on this application:

Buriton sits in a crucial 'pinch-point' location within the South Downs International Dark Skies Reserve and the Parish Council seeks to protect the community's wonderful dark night skies at every opportunity. The Buriton Village Design Statement, adopted by the Planning Authority in 2017, contains important messages about this topic, amplifying the Local Plan Policies. It is important that any light spillage is always minimised and we ask that this is taken into consideration when determining this application.

This application appears to have a disproportionate amount of glazing (two sets of glazed, double-doors [with windows above] and at least five roof lights some of which are quite large. If permission is granted for this amount of glazing then the Parish Council would ask that a Condition is attached requiring the use of Low-Transmittance glass. It is not felt that blinds alone are likely to be sufficient as lights could be left on (or come on via auto-timers) when occupants are not at home.

Changes to the existing garage are noted but the Parish Council asks that the Planning Authority requires that sufficient space is always retained for the parking of cars and not gradually converted to other uses. Such a condition will help to ensure that there is not a gradual loss of on-street parking in an area where a number of residents have already encountered problems, as exemplified by extra white lines being painted onto the highway.

The Parish Council is unsure as to whether any special covenants exist on this site (dating back to the time when the Heatherfield development was permitted in the 1960s). This possibility should be drawn to the attention of all concerned.

As is always the case, the Parish Council trusts that all comments from neighbours will be given full and proper attention.

OPEN FORUM

Residents from Weston reported that the telephone box, owned by the Parish Council and used for community purposes (produce exchange, library etc) required repainting and repairs to the internal lighting which was no longer working. It was suggested that this might be a project for a new Lengsthman once appointed. Cllr White explained that applications had been received from a number of candidates and that three had been shortlisted with interviews due soon. **Action:** Parish Clerk / Councillor for Weston to put this project forward for the new Lengsthman once appointed.

A parishioner reported the large amounts of litter (and inadequate capacity of the litter bin) in the layby on the Causeway just north of its junction with Bolinge Hill Lane. It was noted that whilst this layby was just outside the parish boundary it was usually tidied on community litter-picking days as it can become an unattractive entrance to the parish. The Chairman would draw this to the attention of those organising the litter-picking event in February. **Action:** Chairman. Cllr Jones agreed to ask Cllr Mocatta about the frequency of emptying and/or increased capacity of litter bins in the layby. **Action:** Cllr Jones

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Planning (continued)

The Village Inn (Asset of Community Value): the report circulated provided the background about the official 'notice of intention to sell' the Village Inn which the Parish Council had received from the District Council in the run-up to the Christmas holiday period and the actions taken by the Planning Committee, acting in the interests of residents. The Parish Council's letter to EHDC had asked that the Council be treated as a potential bidder but explained that the matter would be considered further at this meeting, in the light of any expressions of interest from members of the community, at that the Council would contact EHDC thereafter. The Chairman had received notification from a parishioner, Mr I Johnston, explaining that he might represent a consortia of local people interested in considering purchasing the premises. It was therefore agreed that the Council should write a short letter to EHDC stating that (a) the Council had considered the matter at its meeting on 28th January and that (b) the Council had received notification from a parishioner who was potentially interested in bidding to buy the premises.

Action: Chairman.

Cllr Jones suggested that the Parish Council should take the opportunity to obtain details of the trading performance of the Village Inn in case such details might be useful in any future scenario. This suggestion was agreed. **Action:** Cllr Jones.

9. Rights of Way

Cllr Jones provided an oral update report about the Parish Council's application to have BOATs 19 and 47 reclassified as Bridleways. As a result of the Parish Council's Appeal to the Secretary of State, an independent Inspector had ruled that Hampshire County Council must make a decision on this matter by February 2019. The Parish Council had received recent notification from HCC that it was still awaiting some responses to its consultations on this matter and that it was now anticipated that its decision would be made by the County's Regulatory Committee on 20 March.

10. Village Hall

A report from Cllr Gardner, attached to these minutes, had been circulated to councillors prior to the meeting and was summarised for the public present. Cllr Gardner thanked Committee Members and all councillors for their help in continuing to get the village hall affairs into good order. The report summarised current bookings and financial situation, maintenance and health & safety matters, marketing the hall and the new telephone number for the Hall Manager. All Councillors were asked to note the new phone number (07878 027 845) and to promulgate it widely as well as helping to promote more bookings for the hall. **Action:** all.

11. Recreation Ground

It was noted that January 2019 was the fifth anniversary of the current License Agreement with Buriton Tennis Club and that the annual license fee was therefore due to be revised from £390 in accordance with the Retail Prices Index (RPI). Whilst it was not yet possible to calculate the percentage increase it was agreed that the Council should notify the Tennis Club that an increased fee would be agreed at the Council's next meeting on March 25th. The Tennis Club would also need to provide details of membership numbers (and Committee Members) with proportions who are parishioners **Action:** Cllr Jones to inform the Treasurer of Buriton Tennis Club.

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Cllr Gardner reported that the dog poo bin on the path linking Heatherfield to Bones Lane was over-full and had perhaps not been emptied recently. Cllr White explained that the responsibility lay with the District Council and Cllr Gardner agreed to contact EHDC. **Action:** Cllr Gardner

12. Dates of other meetings

- Next Planning Committee meeting as required in February.
- Next meeting of EHAPTC was likely to be either 6th or 13th March. Cllr Jones usually attends and reports back to Councillors but would be unable to attend on 13th March.

13. Correspondence

The Chairman had circulated a list of correspondence received, attached to these minutes, and attention was drawn to the following:

- Letters from Open Spaces Society with Membership Renewal request. It was agreed to continue the Council's annual membership. **Action:** Chairman to raise cheque and post to OSS
- Letter from Emma Gayton, Shawyers, interested in quoting for ground maintenance work. **Action:** Cllr Crew to consider
- Email from Tim Mitford about accident in North Lane involving police training vehicle. Chairman was minded to send a complaint to the Police but sought views of other councillors. Cllr White explained that police training was important, not dissimilar to the Chinook helicopters: something that has to be done somewhere. Cllr Jones said that if the Council was going to write to the Police they should be thanked for their extra presence in the village over recent months, with much more regular drive-throughs, and alerted to the fact that there is often excessively fast driving by many drivers on sections of North Lane. Other Councillors did not feel that it was appropriate or necessary to complain to the Police and the Chairman agreed that no action should be taken
- Grant Monitoring Form from EHDC. **Action:** Cllr White to complete and submit
- Notifications about salary levels for Clerks and Pensions regulations. It was agreed that the advertised level of pay for the Parish Clerk was appropriate and that the pensions matter could be investigated if / as appropriate. **Action:** Chairman to study further and report back if necessary.

Cllr Jones reported that, following the deposit of a series of old Parish Council Minute Books at the Hampshire Records Office (HRO) in Winchester, covering the periods 1983-99 and 2002-7, the HRO had written to the Council advising that the relevant accession number was 9M80D2 and that the previous minute book in their archives went up to 1960. They therefore encouraged the Parish Council to see if anyone knows where the missing years are. **Action:** all; and Cllr Jones to double-check at HRO

14. Date of next meeting: Monday 25 March 2019 at 7pm in the Seward Room, St Mary's Church

15. Resolution: It was agreed, in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press so that a discussion could take place regarding the appointment of a Parish Councillor to fill the current vacancy.

At the conclusion of business the meeting ended at 8.30pm.

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Appendices to the Minutes

List of cheques issued since the last Council meeting

Cheque No.	Payee	Amount	Date
1777	BUTSER FARMS	£3,240.00	02/12/2018
1778	KAREN WHITE - PLAYGROUND SUNDRIES	£45.50	02/12/2018
1779	S HOLDEN - WAGES	£240.00	06/12/2018
1780	HMRC - PAYE S HOLDEN	£60.00	06/12/2018
1781	S HOLDEN - EXPENSES POSTAGE	£16.08	06/12/2018
1782	PD CROUCH	£3,036.00	19/12/2018
1783/4	written in error and cancelled		
1785	HYPERLUMINAL	£70.00	11/01/2019
1786	S HOLDEN - WAGES	£80.00	11/01/2019
1787	HMRC - PAYE S HOLDEN	£20.00	11/01/2019
1788	IDVERDE	£111.38	11/01/2019
		£6,918.96	

Planning report for Parish Council Meeting on Monday 28th January 2019

Progress on planning applications recently considered by the Parish Council is summarised below and, in addition, there is one current application upon which the Council is asked to make a decision.

Update on key current planning matters

SDNP/18/01060/FUL: Ditcham Lane, Buriton, GU31 5RQ (Road improvements to existing track, including resurfacing, passing places, landscaping and wildlife enhancements): still in progress.

SDNP/18/02405/FUL & SDNP/18/02709/LIS: Proposed Conversion of Monks Walk and the Garage building to form 4 dwellings; use of Tithe Barn as ancillary accommodation (to serve Buriton Manor); associated parking and private amenity / garden space, Monks Walk, The Manor House, North Lane, Buriton, GU31 5RT. Formal Decision still pending; understood to be awaiting S.106 agreement and resolution of issues such as drainage. Some work had commenced in recent weeks but had been halted by Enforcement Officers until planning permission had been issued.

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SDNP/18/03797/DCND Butser Hill Lime Works Ltd, Butser Hill, Buriton, GU31 5SP. Decision still pending. This application involves the potential demolition of lime kilns which, as previously noted, the Parish Council was asking the planning authority and applicants to consider saving for potential future enjoyment when the site is restored. Parish Council representatives have met with the Hampshire Buildings Preservation Trust (and Buriton Village Association) and subsequently with SDNPA officers. The HBPT will be following up this meeting with information for SDNPA.

SDNP/18/04318/LIS: Structural underpinning etc at the Old Rectory, High Street, Buriton. Approved.

SDNP/18/03798/CND: Application to vary conditions 19, 21 and 23 at Butser Lime Works.
Application approved

SDNP/18/05288/HOUS: 5 Park Barn Cottages two-storey side extension and replacement of 3 dormer windows with 2.
Application in progress

SDNP/18/03611/FUL: Stanbridge Farm, GU31 5RB: Change of use from Agricultural to mixed use with Seasonal Glamping, May to September. Decision pending

SDNP/18/05541/HOUS: demolition of existing extension and construction of two-storey rear extension at 8 Kiln Lane, Buriton, GU31 5SG. Application approved.

SDNP/18/05669/LIS: Listed Building Consent only, for internal alterations (to convert cloakroom to shower room including repositioning of internal wall and staircase; improvements to reduce damp penetration) at 46 High Street, Buriton, GU31 5RX. Application approved.

SDNP/18/05961/TCA: crown reduction of one beech tree at 31 North Lane, Buriton, GU31 5RS. Application approved.

SDNP/18/06112/FUL: Installation of Photovoltaic Panels to the roof of Sports Hall, Ditcham Park School. Application in progress. Parish Council comments included a request that the materials being considered should not cause glare or reflection of sunlight given the prominent position of the school on top of the downs.

SDNP/18/05994/HOUS and SDNP/18/05995/LIS: Part demolition of front boundary wall and rebuilding to match original with addition of a new brick pier, at The Old Rectory, High Street. Applications both approved. Parish Council comments referred to the fact that this boundary wall is a splendid example of a local flint wall and that the rebuilt wall should be identical in terms of materials and appearance. It was felt that the planners should follow the expert advice provided by conservation and listed building officers and that full regard should be paid to the arboricultural report. It was also noted that the rebuild (with new brick pier) may narrow the footway slightly and the Parish Council would request that any reduction should be kept to a minimum so as not to inconvenience users, including anyone in wheelchairs. It was also stressed that (a) disruption to nearby residents should be kept to an absolute minimum (including the location of parking for contractors' vehicles during the works) and (b) if part of the highway where residents currently park their cars was to be unavailable during the works then suitable alternative arrangements should be made for all residents affected.

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SDNP Local Plan: Matters relating to Buriton were discussed at the Examination in Midhurst on 6 December. A letter explaining the Parish Council's situation had been sent to the Programme Officer.

Risk of sewage and waste water pollution

In February 2018, the Parish Council had drawn attention to a sewage and waste water leakage which, it was feared, could potentially get worse in the light of a number of (then current) planning proposals (SDNP/18/02405/FUL). The Parish Council had reported fears about risks to human health and about effects on local watercourses and alerted local residents and the relevant authorities. At that time the problem appeared to be due to the capacity of the private sewerage system and a number of official Consultees (including Southern Water and the Drainage Authority) had registered concerns about the planning application. As planning permission had now been approved, the Parish Council's Planning Committee had agreed, at its meeting on 20 December 2018, to write to the relevant organisations again to try to ensure that they all continue to keep a very close eye on any proposals which may be put forward to serve the new dwellings.

Asset of Community Value: The Village Inn

The Parish Council received official 'notice of intention to sell' the Village Inn in the run-up to the Christmas holiday period. The deadline for responses from appropriate community interest groups (such as the Parish Council) was 2 January 2019. With the relatively short initial moratorium period falling across the Christmas and New Year period, the Parish Council's Planning Committee had agreed, at its meeting on 20 December 2018, to act in the interests of all residents at this stage and a letter was subsequently sent to EHDC asking that the Council be treated as a potential bidder. The letter explained that the Parish Council would consider the matter at its meeting on 28 January and that the Council may then be able to inform EHDC that it no longer wishes to be considered as a potential bidder. In such circumstances, the letter explained, the Council would be unlikely to insist that the full six-month moratorium period should run its course.

Application for consideration at this meeting

SDNP/18/06437/HOUS: Single storey rear 'wraparound extension' and extend to the rear of garage at 7 Heatherfield, Buriton, GU31 5RY

Members of the Planning Committee recommend that the following response should be made on this application and ask the full Council to consider the matter.

Buriton Parish Council has the following comments on this application:

Buriton sits in a crucial 'pinch-point' location within the South Downs International Dark Skies Reserve and the Parish Council seeks to protect the community's wonderful dark night skies at every opportunity. The Buriton Village Design Statement, adopted by the Planning Authority in 2017, contains important messages about this topic, amplifying the

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Local Plan Policies. It is important that any light spillage is always minimised and we ask that this is taken into consideration when determining this application.

This application appears to have a disproportionate amount of glazing (two sets of glazed, double-doors [with windows above] and at least five roof lights some of which are quite large. If permission is granted for this amount of glazing then the Parish Council would ask that a Condition is attached requiring the use of Low-Transmittance glass. It is not felt that blinds alone are likely to be sufficient as lights could be left on (or come on via auto-timers) when occupants are not at home.

Changes to the existing garage are noted but the Parish Council asks that the Planning Authority requires that sufficient space is always retained for the parking of cars and not gradually converted to other uses. Such a condition will help to ensure that there is not a gradual loss of on-street parking in an area where a number of residents have already encountered problems, as exemplified by extra white lines being painted onto the highway.

The Parish Council is unsure as to whether any special covenants exist on this site (dating back to the time when the Heatherfield development was permitted in the 1960s). This possibility should be drawn to the attention of all concerned.

As is always the case, the Parish Council trusts that all comments from neighbours will be given full and proper attention.

REPORT TO BURITON PARISH COUNCIL JANUARY 2019: BURITON VILLAGE HALL

1. Financial Position

After considerable efforts on the part of councillors, we believe we have now sorted the issues with the bank concerning the village hall bank statements. I would like to thank everyone who has helped to sort this problem. The account is now in the correct name and statements should in future be sent direct to the new hall manager, Steve Franks.

I am also very pleased to report that the consolidated balance as of 15th January is £9779.43. The current bank balance is £13450.43, invoices owing to us total £429, monies owed by us total £4100 (£2000 to BPC and £2100 owed in deposits). The money owed by HCC reported to the last PC meeting has now been paid. The financial papers are attached to this report.

Bookings remain at a healthy level, with new regular Tuesday evening bookings for pickle ball, and plans for the new nursery progressing well. The nursery still hopes to open after February halfterm, subject to receipt of Ofsted approval to proceed. The organiser Karen Burrows, is holding a couple of open mornings at the hall and has carried out various other publicity activities.

We have 28 ad hoc bookings for 2019. We are however concerned that aikido may not continue long term and unfortunately have had two wedding reception bookings cancelled recently.

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We have prepared the budget for 2019/20; this will be discussed elsewhere on this agenda along with proposals for major maintenance work.

2. Maintenance and health and safety issues.

The new boiler was installed before Xmas and is working very well. We have more sophisticated controls for the boiler and the upper hall and main hall are on separate thermostats. I continue to have some concerns that not all the radiators are operating at optimum capacity and have requested the installers to investigate this.

We had some health and safety concerns about the danger of falls off the edge of the stage when the upper hall is being used for certain functions such as the Vintage fair. We have therefore purchased a lightweight chain to string across the edge of the stage as appropriate and have updated our risk assessment accordingly.

A very small amount of asbestos has been found hidden in the fabric of the building in the stairwell and outside in the vicinity of the roof soffits. This is not a hazard for users and does not have to be removed but might be encountered by workmen. Steve will be asking workmen to sign a register to confirm they have been notified.

I am delighted that the stair lift to the upper hall has been serviced and is now working.

3. Marketing the Hall

Further to the actions agreed last year to market and promote use of the village hall, we now have professional photos of users in the hall and are gathering some helpful quotes from users to include on a revamped website. We are planning to hold further meetings this spring with Ali Martin to discuss and implement the website improvements.

4. New telephone number for hall matters

The old village hall mobile phone has finally died and Steve Franks has negotiated a new, very cost-effective contract at £9.99/month. Unfortunately he was not able to transfer the old number to the new phone. We have been notifying users, changing references to the number on the website and in the Parish magazine etc.

It would be very helpful if Parish Councillors could make a note of it, and make every effort to promulgate the new number, which is **07878027845**.

In conclusion, I am pleased to report that we are making good progress on getting the hall and its affairs into good order and I would like to thank the committee members and all councillors for their help and support on this.

Daphne Gardner

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Correspondence for January Meeting

29.11.18 EHDC Precept extension granted
19.11.18 Stephen Holden (Clerk) Resignation
30.11.18 Harry Goodchild HCC re application to reclassify BOATs
3.12.18 EHDC Electoral services – Electoral Roll supplied
5.12.18 Open Spaces – notification of break in. Have we renewed our membership?
6.12.18 Jenny Hollington – resignation of lengthsman
7.12.18 EHDC Public notice that the Village Inn (ACV) is to be sold
7.12.18 Stephen Holden – New ALCC rates:
12.12.18 Open Spaces – noting that we have not renewed our membership. Should we?
17.12.18 Dr Catherine Edgeworth – interested in the vacancy for a Parish councillor
3.1.19 Steve Franks – Cheque for £100 to BVH bounced
7.1.19 Harry Goodchild HCC re application to reclassify BOATs – new date is March
10.1.19 EHDC – formal notification of our interest in the Village Inn
10.1.19 Helen Hill – interested in vacancy for Parish councillor
11.1.19 Emma Gayton, Shawyers – interested to quote for ground maintenance work
11.1.19 Tim Mitford, Emma Dowse – accident north lane (police training pursuit tactics)
10.1.19 EHDC – confirms that moratorium period for the Village Inn has been triggered
11.1.19 EHDC monitoring form – dealt with by KW
15.1.19 Environment Agency - not consulted SDNP/18/02405/FUL

Tim Concannon

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